

BIDDING DOCUMENTS

REHABILITATION OF PROCUREMENT SERVICE - DEPARTMENT OF BUDGET AND MANAGEMENT (PS-DBM) REGIONAL DEPOT - KORONADAL BUILDING

*PROCUREMENT THROUGH ELECTRONIC BIDDING
UNDER THE MODERNIZED PHILGEPS*

PUBLIC BIDDING NO: 010-2024

**Sixth Edition
July 2020**

Preface

These Philippine Bidding Documents (PBDs) for the procurement of Infrastructure Projects (hereinafter referred to also as the “Works”) through Competitive Bidding have been prepared by the Government of the Philippines for use by all branches, agencies, departments, bureaus, offices, or instrumentalities of the government, including government-owned and/or -controlled corporations, government financial institutions, state universities and colleges, local government units, and autonomous regional government. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

The PBDs are intended as a model for ad measurements (unit prices or unit rates in a bill of quantities) types of contract, which are the most common in Works contracting.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract; (ii) the eligibility requirements of Bidders; (iii) the expected contract duration; and (iv) the obligations, duties, and/or functions of the winning Bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Works to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Infrastructure Projects. However, they should be adapted as necessary to the circumstances of the particular Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, BDS, General Conditions of Contract, Special Conditions of Contract, Specifications, Drawings, and Bill of Quantities are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.
- d. The cover should be modified as required to identify the Bidding Documents as to the names of the Project, Contract, and Procuring Entity, in addition to date of issue.

- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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Glossary of Terms, Abbreviations, and Acronyms

ABC – Approved Budget for the Contract.

ARCC – Allowable Range of Contract Cost.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

CDA – Cooperative Development Authority.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

Contractor – is a natural or juridical entity whose proposal was accepted by the Procuring Entity and to whom the Contract to execute the Work was awarded. Contractor as used in these Bidding Documents may likewise refer to a supplier, distributor, manufacturer, or consultant.

CPI – Consumer Price Index.

DOLE – Department of Labor and Employment.

DTI – Department of Trade and Industry.

Foreign-funded Procurement or Foreign-Assisted Project – Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PCAB – Philippine Contractors Accreditation Board.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure projects or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

UN – United Nations.

Section I. Invitation to Bid

**INVITATION TO BID
FOR THE**

**REHABILITATION OF PROCUREMENT SERVICE - DEPARTMENT OF BUDGET
AND MANAGEMENT (PS-DBM) REGIONAL DEPOT - KORONADAL BUILDING**

PUBLIC BIDDING NO. 010-2024

*FUNDING SOURCE: GOVERNMENT OF THE PHILIPPINES (GOP) THROUGH
2024 APPROVED BUDGET OF THE PROCUREMENT SERVICE (PS)*

1. The **PROCUREMENT SERVICE - DEPARTMENT OF BUDGET AND MANAGEMENT (PS-DBM)** invites PhilGEPS registered suppliers to bid for the **Rehabilitation of Procurement Service - Department of Budget and Management (PS-DBM) Regional Depot - Koronadal Building** in accordance with the provisions of the Revised IRR of R.A. 9184:

Lot No.	Qty	Item/ Description	Unit Price	Approved Budget for the Contract	Price of Bid Documents	Delivery Period
1	1 lot	Rehabilitation of Procurement Service - Department of Budget and Management (PS-DBM) Regional Depot - Koronadal Building	₱ 3,000,120.29	₱ 3,000,120.29	₱5,000.00	Please refer to Section VI. Schedule of Requirements

Bids received in excess of the total amount shall be automatically rejected.

Completion of works is required within the delivery period stated in Section VI Schedule of Requirements of the Bidding Documents. Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

2. The summary of the bidding activities is as follows:

Advertisement/Posting of Invitation to Bid	Thursday, 31 October 2024
Issuance and Availability of Bid Documents	Thursday, 31 October 2024
Pre-Bid Conference	Thursday, 07 November 2024; 01:30 PM
On-site Inspection	Wednesday, 13 November 2024

Last day of Submission of Written Clarification	Monday, 18 November 2024
Last day of Issuance of Bid Bulletin	Thursday, 21 November 2024
Deadline for Submission	Thursday, 28 November 2024; 10:00 AM
Opening of Bids	Immediately after the Deadline of Submission of Bids

- Bidding will be conducted in accordance with **APPENDIX 36. REVISED GUIDELINES FOR ELECTRONIC BIDDING (E-BIDDING)**, through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

- Interested bidders may obtain further information from the Procurement Service and inspect the Bidding Documents at the address given below during office hours.
- A complete set of Bidding Documents may be acquired by interested Bidders from the PS Cashier’s Office and upon payment of a nonrefundable fee in amounts pursuant to the Schedule.

It may also be downloaded free of charge from the website of the Procurement Service – DBM (PS-DBM), provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

- The PS-DBM will hold a Pre-Bid Conference on **Thursday, 07 November 2024; 01:30 PM**. via Google Meet through this link: meet.google.com/zpc-iuwe-uaz which shall be open to prospective bidders.
- Bids must be duly received by the iBAC Secretariat through the **E-BIDDING FACILITY of PHILGEPS** on or before **Thursday, 28 November 2024; 10:00 AM**.

Late bids shall not be accepted.

- All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
- Bid opening shall be on **Thursday, 28 November 2024; 10:00 AM** at the PS-DBM Conference Room, PS Complex Cristobal St., Paco, Manila. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity in person or via Google Meet through this link: meet.google.com/hzt-ywyc-kri

Late bids shall not be accepted.

10. The PS-DBM reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

*PS-Internal Bids and Awards Committee
Secretariat, Internal BAC
General Administrative Division
2nd Floor, PS Complex
Procurement Service-PhilGEPS
Cristobal Street, Paco, Manila
internal-bacsec@ps-philgeps.gov.ph*

For purposes of e-bidding facility clarifications, please refer to:

*Ron Cyprus G. Obniala
Information System Analyst
Procurement Service-PhilGEPS
Cristobal Street, Paco, Manila
rcobniala@ps-philgeps.gov.ph
viber: 0909-064-8277*


ENGR. JAIME M. NAVARRETE, JR.
Chairperson, Internal Bids and Awards Committee

Section II. Instructions to Bidders

1. Scope of Bid

The Procuring Entity, *Procurement Service - DBM* invites Bids for the *Rehabilitation of Procurement Service – Department of Budget and Management (PS-DBM) Regional Depot - Koronadal Building* under RA 9184, with Public Bidding No. **010-2024**.

The Procurement Project (referred to herein as “Project”) is for the construction of Works, as described in Section VI (Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for **2024** in the amount of *Three Million One Hundred Twenty Pesos Only and 29/100* (₱3,000,120.29).

2.2. The source of funding is:

Procurement Service Revolving Funds

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or invitation to bid by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have inspected the site, determined the general characteristics of the contracted Works and the conditions for this Project, such as the location and the nature of the work; (b) climatic conditions; (c) transportation facilities; (c) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric power and access roads; and (d) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices

The Procuring Entity, as well as the Bidders and Contractors, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the PSA's CPI, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.

A contract is considered to be "similar" to the contract to be bid if it has the major categories of work stated in the **BDS**.

- 5.3. For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the Bidding Document prepared for this purpose.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.2 of the 2016 IRR of RA No. 9184.

6. Origin of Associated Goods

There is no restriction on the origin of Goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than fifty percent (50%) of the Project.

The Procuring Entity has prescribed that:

- a. Subcontracting is not allowed.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address and/or through videoconferencing/webcasting as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the

IB, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents Comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 10.2. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. For Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.
- 10.3. A valid special PCAB License in case of Joint Ventures, and registration for the type and cost of the contract for this Project. Any additional type of Contractor license or permit shall be indicated in the **BDS**.
- 10.4. A List of Contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen) assigned to the contract to be bid, with their complete qualification and experience data shall be provided. These key personnel must meet the required minimum years of experience set in the **BDS**.
- 10.5. A List of Contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, must meet the minimum requirements for the contract set in the **BDS**.

11. Documents Comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 11.2. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.3. For Foreign-funded procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Alternative Bids

Bidders shall submit offers that comply with the requirements of the Bidding Documents, including the basic technical design as indicated in the drawings and specifications. Unless there is a value engineering clause in the **BDS**, alternative Bids shall not be accepted.

13. Bid Prices

All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.

14. Bid and Payment Currencies

14.1. Bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

14.2. *Payment of the contract price shall be made in:*

- a. Philippine Pesos.

15. Bid Security

15.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

15.2. The Bid and bid security shall be valid until *one hundred twenty (120) calendar days from the opening of bids*. Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

16. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission to the given website or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be

opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

17. Deadline for Submission of Bids

The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

18. Opening and Preliminary Examination of Bids

18.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

18.2. The preliminary examination of Bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*" using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of 2016 revised IRR of RA No. 9184.

19.2. If the Project allows partial bids, all Bids and combinations of Bids as indicated in the **BDS** shall be received by the same deadline and opened and evaluated simultaneously so as to determine the Bid or combination of Bids offering the lowest calculated cost to the Procuring Entity. Bid Security as required by **ITB** Clause 15 shall be submitted for each contract (lot) separately.

19.3. In all cases, the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184 must be sufficient for the total of the ABCs for all the lots participated in by the prospective Bidder.

20. Post Qualification

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS), and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Bid Data Sheet

ITB Clause	Particulars															
5.2	For this purpose, contracts similar to the Project refer to contracts which have the same major categories of work, which shall be: <i>Renovation/Rehabilitation or Construction of Building</i>															
7.1	Subcontracting is not allowed.															
10.3	<i>Philippine Contractors Accreditation Board (PCAB) License, Category "C", with a classification of General Building (GB-1)</i>															
10.4	<p>The key personnel must meet the required minimum years of experience set below:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th style="text-align: center;"><u>Key Personnel</u></th> <th style="text-align: center;"><u>General Experience</u></th> <th style="text-align: center;"><u>Relevant Experience</u></th> </tr> </thead> <tbody> <tr> <td>Project Engineer (PRC Licensed Civil Engineer)</td> <td style="text-align: center;">5 years</td> <td style="text-align: center;">5 years</td> </tr> <tr> <td>Electrical Engineer (PRC License)</td> <td style="text-align: center;">5 years</td> <td style="text-align: center;">5 years</td> </tr> <tr> <td>Safety Officer (with a Certificate of Training issued by or in coordination with BWC or DOLE)</td> <td style="text-align: center;">3 years</td> <td style="text-align: center;">3 years</td> </tr> <tr> <td>General Foreman</td> <td style="text-align: center;">5 years</td> <td style="text-align: center;">5 years</td> </tr> </tbody> </table> <p><i>The full time Project Engineer may also assume the designation/role/function of the Safety Officer provided that this person meets the required qualifications.</i></p>	<u>Key Personnel</u>	<u>General Experience</u>	<u>Relevant Experience</u>	Project Engineer (PRC Licensed Civil Engineer)	5 years	5 years	Electrical Engineer (PRC License)	5 years	5 years	Safety Officer (with a Certificate of Training issued by or in coordination with BWC or DOLE)	3 years	3 years	General Foreman	5 years	5 years
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10.5	<p>The minimum major equipment requirements are the following:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th style="text-align: center;"><u>Equipment</u></th> <th style="text-align: center;"><u>Capacity</u></th> <th style="text-align: center;"><u>Number of Units</u></th> </tr> </thead> <tbody> <tr> <td><u>Bar Cutter</u></td> <td></td> <td style="text-align: center;"><u>1</u></td> </tr> <tr> <td><u>Bar Bender</u></td> <td></td> <td style="text-align: center;"><u>1</u></td> </tr> <tr> <td><u>One Bagger Mixer</u></td> <td></td> <td style="text-align: center;"><u>2</u></td> </tr> <tr> <td><u>Concrete Vibrator</u></td> <td></td> <td style="text-align: center;"><u>2</u></td> </tr> </tbody> </table>	<u>Equipment</u>	<u>Capacity</u>	<u>Number of Units</u>	<u>Bar Cutter</u>		<u>1</u>	<u>Bar Bender</u>		<u>1</u>	<u>One Bagger Mixer</u>		<u>2</u>	<u>Concrete Vibrator</u>		<u>2</u>
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<u>Concrete Vibrator</u>		<u>2</u>														



12	<i>No further instructions.</i>										
15.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <table border="1" data-bbox="376 394 1358 936"> <thead> <tr> <th data-bbox="376 394 488 759">Lot No.</th> <th data-bbox="488 394 751 759">Item/ Description</th> <th data-bbox="751 394 943 759">Amount Cash, Cashier's / Manager's Check, Bank Draft/ Guarantee/ Irrevocable Letter of Credit (2%)</th> <th data-bbox="943 394 1158 759">Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission (5%)</th> <th data-bbox="1158 394 1358 759">Bid Securing Declaration (Pursuant to GPPB Resolution No. 03-2012)</th> </tr> </thead> <tbody> <tr> <td data-bbox="376 759 488 936">1</td> <td data-bbox="488 759 751 936">Rehabilitation of PS-DBM Regional Depot - Koronadal</td> <td data-bbox="751 759 943 936">₱ 60,002.41</td> <td data-bbox="943 759 1158 936">₱ 150,006.01</td> <td data-bbox="1158 759 1358 936">Please see Section IX attached as Annex "H"</td> </tr> </tbody> </table> <p>The Bids Securing Declaration shall be uploaded in the mPhilGEPS while for other forms of Bid Security, prospective bidders may pay the PEs in two ways: (i) through an online payment facility integrated in the mPhilGEPS, once it is available; or (ii) directly to the collecting officer of the PE. In case the bid security is paid directly to the collecting officer of the PE, the prospective bidder shall prepare and upload a scanned copy of the receipt of cash payment or other forms of the Bid Security as stated in Section 27 of the 2016 revised IRR, together with the electronic bid. The original bid security shall be electronically submitted to the BAC during post-qualification. Failure to enclose the required bid security in the form and amount prescribed shall automatically disqualify the bid concerned.</p>	Lot No.	Item/ Description	Amount Cash, Cashier's / Manager's Check, Bank Draft/ Guarantee/ Irrevocable Letter of Credit (2%)	Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission (5%)	Bid Securing Declaration (Pursuant to GPPB Resolution No. 03-2012)	1	Rehabilitation of PS-DBM Regional Depot - Koronadal	₱ 60,002.41	₱ 150,006.01	Please see Section IX attached as Annex "H"
Lot No.	Item/ Description	Amount Cash, Cashier's / Manager's Check, Bank Draft/ Guarantee/ Irrevocable Letter of Credit (2%)	Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission (5%)	Bid Securing Declaration (Pursuant to GPPB Resolution No. 03-2012)							
1	Rehabilitation of PS-DBM Regional Depot - Koronadal	₱ 60,002.41	₱ 150,006.01	Please see Section IX attached as Annex "H"							
19.2	<i>Partial bids are not allowed.</i>										
20	<p>For purposes of Post-qualification, the following document(s) shall be required:</p> <ol style="list-style-type: none"> 1. Latest Income Tax Returns for the year 2023 (BIR Form 1701 or 1702). 2. Latest Value Added Tax Returns (Form 2550Q for March and June 2024). <p><i>The income tax and business tax returns stated above should have been filed through the Electronic Filing and Payment System (EFPS). However, exceptions issued by the BIR are recognized subject to validation and verification.</i></p> <ol style="list-style-type: none"> 3. Proof of completion of the single largest contract as identified in the Statement of Single Largest Contract, which shall include the following: 										

	<ul style="list-style-type: none"> a. Owner's certificate of final acceptance issued by the project owner; or b. Constructor's Performance Evaluation System (CPES) rating sheet with at least satisfactory rating or Certificate of Completion and/or Owner's Acceptance <p><i>In case of contracts with the private sector, an equivalent document shall be submitted.</i></p> <ul style="list-style-type: none"> 4. Proof of Ongoing and Awarded Contracts but not yet started contracts as identified in the Statement of All Ongoing Government & Private Contracts, which shall include the following: <ul style="list-style-type: none"> a. Notice to Proceed or equivalent; and b. Certificate of accomplishments signed by the Owner or Owner's Project Engineer or in case the project was just awarded or still in the mobilization stage, a certification in lieu of the certificate of accomplishment signed by the Owner or Owner's Project Engineer should be submitted. 5. Valid PRC Licenses of Key Personnel Assigned (if the bidder opt to submit expired PRC license together with the proof of renewal during the opening of bids) <p><i>Note: Documents submitted during post-qualification as part of post-qualification documents must be certified by the authorized representative to be true copy/ies of the original.</i></p> 6. The CONTRACTOR must be an authorized supplier, distributor, or partner of the air conditioning unit manufacturer. Contractor must submit a copy of the manufacturer's product brochures, specifications sheet, manuals etc., (as appropriate) of all the required equipment.
21	List of additional contract documents relevant to the Project: <ul style="list-style-type: none"> 1. Construction Schedule and S-Curve; 2. Manpower Schedule; 3. Construction Methods; 4. Equipment Utilization Schedule; and Construction Safety and Health Program approved by the Department Of Labor and Employment (DOLE).

Section IV. General Conditions of Contract

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

2. Sectional Completion of Works

If sectional completion is specified in the **Special Conditions of Contract (SCC)**, references in the Conditions of Contract to the Works, the Completion Date, and the Intended Completion Date shall apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).

3. Possession of Site

3.1 The Procuring Entity shall give possession of all or parts of the Site to the Contractor based on the schedule of delivery indicated in the **SCC**, which corresponds to the execution of the Works. If the Contractor suffers delay or incurs cost from failure on the part of the Procuring Entity to give possession in accordance with the terms of this clause, the Procuring Entity's Representative shall give the Contractor a Contract Time Extension and certify such sum as fair to cover the cost incurred, which sum shall be paid by Procuring Entity.

3.2 If possession of a portion is not given by the above date, the Procuring Entity will be deemed to have delayed the start of the relevant activities. The resulting adjustments in contract time to address such delay may be addressed through contract extension provided under Annex "E" of the 2016 revised IRR of RA No. 9184.

4. The Contractor's Obligations

The Contractor shall employ the key personnel named in the Schedule of Key Personnel indicating their designation, in accordance with **ITB** Clause 10.3 and specified in the **BDS**, to carry out the supervision of the Works.

The Procuring Entity will approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in the Schedule.

5. Performance Security

- 5.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR.
- 5.2. The Contractor, by entering into the Contract with the Procuring Entity, acknowledges the right of the Procuring Entity to institute action pursuant to RA No. 3688 against any subcontractor be they an individual, firm, partnership, corporation, or association supplying the Contractor with labor, materials and/or equipment for the performance of this Contract.

6. Site Investigation Reports

The Contractor, in preparing the Bid, shall rely on any Site Investigation Reports referred to in the SCC supplemented by any information obtained by the Contractor.

7. Warranty

- 7.1. In case the Contractor fails to undertake the repair works under Section 62.2.2 of the 2016 revised IRR, the Procuring Entity shall forfeit its performance security, subject its property(ies) to attachment or garnishment proceedings, and perpetually disqualify it from participating in any public bidding. All payables of the GOP in his favor shall be offset to recover the costs.
- 7.2. The warranty against Structural Defects/Failures, except that occasioned-on force majeure, shall cover the period from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity. Specific duration of the warranty is found in the SCC.

8. Liability of the Contractor

Subject to additional provisions, if any, set forth in the SCC, the Contractor's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Contractor is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

9. Termination for Other Causes

Contract termination shall be initiated in case it is determined *prima facie* by the Procuring Entity that the Contractor has engaged, before, or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation, such as, but not limited to corrupt, fraudulent, collusive, coercive, and obstructive practices as stated in ITB Clause 4.

10. Dayworks

Subject to the guidelines on Variation Order in Annex “E” of the 2016 revised IRR of RA No. 9184, and if applicable as indicated in the SCC, the Dayworks rates in the Contractor’s Bid shall be used for small additional amounts of work only when the Procuring Entity’s Representative has given written instructions in advance for additional work to be paid for in that way.

11. Program of Work

11.1. The Contractor shall submit to the Procuring Entity’s Representative for approval the said Program of Work showing the general methods, arrangements, order, and timing for all the activities in the Works. The submissions of the Program of Work are indicated in the SCC.

11.2. The Contractor shall submit to the Procuring Entity’s Representative for approval an updated Program of Work at intervals no longer than the period stated in the SCC. If the Contractor does not submit an updated Program of Work within this period, the Procuring Entity’s Representative may withhold the amount stated in the SCC from the next payment certificate and continue to withhold this amount until the next payment after the date on which the overdue Program of Work has been submitted.

12. Instructions, Inspections and Audits

The Contractor shall permit the GOP or the Procuring Entity to inspect the Contractor’s accounts and records relating to the performance of the Contractor and to have them audited by auditors of the GOP or the Procuring Entity, as may be required.

13. Advance Payment

The Procuring Entity shall, upon a written request of the Contractor which shall be submitted as a Contract document, make an advance payment to the Contractor in an amount not exceeding fifteen percent (15%) of the total contract price, to be made in lump sum, or at the most two installments according to a schedule specified in the SCC, subject to the requirements in Annex “E” of the 2016 revised IRR of RA No. 9184.

14. Progress Payments

The Contractor may submit a request for payment for Work accomplished. Such requests for payment shall be verified and certified by the Procuring Entity’s Representative/Project Engineer. Except as otherwise stipulated in the SCC, materials and equipment delivered on the site but not completely put in place shall not be included for payment.

15. Operating and Maintenance Manuals

- 15.1. If required, the Contractor will provide “as built” Drawings and/or operating and maintenance manuals as specified in the SCC.
- 15.2. If the Contractor does not provide the Drawings and/or manuals by the dates stated above, or they do not receive the Procuring Entity’s Representative’s approval, the Procuring Entity’s Representative may withhold the amount stated in the SCC from payments due to the Contractor.

Section V. Special Conditions of Contract

Special Conditions of Contract

SCC Clause	Particulars				
2	Not applicable.				
4.1	<i>The Project shall be completed within ninety (90) calendar days from receipt of the Notice to Proceed.</i>				
6	<i>No further instructions.</i>				
7.2	In case of semi-permanent structures, such as buildings of types 1, 2, and 3 as classified under the National Building Code of the Philippines, concrete/asphalt roads, concrete river control, drainage, irrigation lined canals, river landing, deep wells, rock causeway, pedestrian overpass, and other similar semi-permanent structures: Five (5) years.				
10	No dayworks are applicable to the contract.				
11.1	The Contractor shall submit the Program of Work to the Procuring Entity's Representative within <i>ten (10) calendar</i> days of delivery of the Notice of Award				
11.2	The amount to be withheld for late submission of an updated Program of Work is <i>1% of the total contract price.</i>				
13	Not Applicable.				
14	<p>Progress payment shall be based on actual completion of the infrastructure project or a specific segment or portion thereof using the following schedule:</p> <p>Schedule of Payment: Percentage of work accomplished shall be indicated and identified in the Gantt Chart or Construction Schedule.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 50%;">First Payment (50%)</td> <td>Upon 50% work accomplished</td> </tr> <tr> <td>Second Payment (50%)</td> <td>Upon 100% work accomplished</td> </tr> </tbody> </table> <p>Materials and equipment delivered on the site but not completely put in place shall not be included for payments.</p> <p>Progress payments shall be subject to retention of ten percent (10%) which shall be based on the total amount due to the contractor prior to any deduction and shall be retained from every progress payment until fifty percent (50%) of the value of works, as determined by PS-DBM, are completed.</p>	First Payment (50%)	Upon 50% work accomplished	Second Payment (50%)	Upon 100% work accomplished
First Payment (50%)	Upon 50% work accomplished				
Second Payment (50%)	Upon 100% work accomplished				

15.1	The date by which operating and maintenance manuals are required is Not applicable. The date by which “as built” drawings are required is <i>thirty (30) calendar days from completion of the project.</i>
15.2	The final payment shall be withheld for failing to submit the complete set of As-Built Drawings.

Section VI. Specifications

LOT NO. 1

: REHABILITATION OF PROCUREMENT SERVICE - DEPARTMENT OF BUDGET AND MANAGEMENT (PS-DBM) REGIONAL DEPOT - KORONADAL BUILDING

QUANTITY/UOM

: 1 lot

UNIT PRICE

: Php 3,000,120.29

APPROVED BUDGET FOR THE CONTRACT

: Php 3,000,120.29

AGENCY SPECIFICATION	Statement of Bidder's Compliance
Rehabilitation of Procurement Service - Department of Budget and Management (PS-DBM) Regional Depot - Koronadal <i>- Conforms to the attached Terms of Reference</i>	(State "Comply" or "Not Comply")

I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company

Signature Over Printed
Name of Authorized
Representative

Date

Terms of Reference

Rehabilitation of Procurement Service - Department of Budget and Management (PS-DBM) Regional Depot - Koronadal Building

Background and Objective

Introduction

The Procurement Service - Department of Budget and Management Regional Depot XII, Koronadal building was inaugurated on March 24, 2006. With the life span of the building, it has already deteriorated and the electrical system needs foremost replacement and upgrade. Also with the increasing number of employees in the Depot, the existing small office area can no longer provide a conducive working environment, thus construction of a bigger office area is highly recommended. The current set up leaves no room for clients to be comfortably accommodated inside the office area, hence the waiting space for clients is located by the covered carport. With no wall enclosure to protect the clients from weather elements such as sunlight, heat and rain, satisfaction is unavoidably diminished and comfort level is low, hence the need to improve and expand the office space.

Objectives

The Procurement Service - Department of Budget and Management intends to conduct the rehabilitation of PS Regional Depot XII, Koronadal. The proposal intends to respond to five main objectives : i) provide a comfortable receiving/waiting area for the clients; ii) increase office space to make room for the growing number of personnel and the need for a dedicated conference/meeting/pantry room; iii) improve electrical layout of office space iv) repair/maintain warehouse space and v) freshen up the internal and external look of the depot building.

General Requirement

General Scope of Work

The work contemplated under this project shall consist of the furnishing of all materials, labor, tools, and equipment and the satisfactory performance to complete the rehabilitation of PS-DBM Koronadal building. The project, upon completion, must be ready for use and must be under strict conformity with the Specifications of the project.

The principal items of works are enumerated below:

I. GENERAL REQUIREMENTS

A. Other General Requirements

A.1 Project Billboard / Signboard

- Fabrication and installation of two (2) printed tarpaulins (1200mm x 2400mm / 4ft x 8ft) on marine plywood

A.2 Occupational Safety and Health Program

- Provision of first aid kit
- Provision of Personal Protective Equipment such as hard hat, safety shoes, working gloves, safety goggles, and reflectorized vest
- Provision of signages (*PPE signage, safety first signage, warning signs*) and barricades (*caution tape and safety nets as needed*)
- Safety officer (random visits)

A.3 Mobilization and Demobilization

- Transferring to the job-site of all the materials, equipment, personnel, and other items necessary for the execution and completion of work.
- Dismantling, preparation, and loading of all equipment and personnel on the job site after the work is completed

II. CIVIL, MECHANICAL, ELECTRICAL, AND SANITARY/PLUMBING WORKS

B. PLAIN AND REINFORCED CONCRETE WORKS

B.1 Structural Concrete, Class A, 28 Days

- Mixture and pouring of Class A structural concrete for concrete slab in proposed office extension

B.2 Reinforced Steel (Deformed), Grade 40

- Installation of Grade 40 Deformed Reinforcing Steel Bars for concrete slab in proposed office extension

C. FINISHING AND OTHER CIVIL WORKS

C.1 Ceiling Works (Metal Frame, Fiber Cement Board)

- Provision of 4.5mm Fiber Cement Board on Metal Furring Frame for the Office, Conference Room, and Reception Area (*as specified in plan*)

C.2 Ceiling Works (Metal Frame, Gypsum Board)

- Provision of 600mm x 1200mm Acoustic Ceiling Board on Metal Furring Frame for the 2nd Floor Warehouse Area (*as specified in plan*)

C.3 Ceiling Works (Metal Frame, PVC)

- Provision of PVC Ceiling Panel for the Office, Conference Room, and Reception Area (*as specified in plan*)

C.4 Aluminum Framed Glass Door (Sliding Type)

- Provision and installation of Sliding Type Aluminum Tempered Tinted Glass Door with complete lockset and accessories (*as specified in plan*)

C.5 Aluminum Framed Glass Door (Swing Type)

- Provision and installation of Swing Type Aluminum Tempered Tinted Glass Door with complete lockset and accessories (*as specified in plan*)

C.6 Aluminum Glass Window (Fixed Type)

- Provision and installation of Fixed Type Aluminum Tinted Tempered Glass Window with complete accessories (*as specified in plan*)

C.7 Aluminum Glass Window (Awning Type)

- Removal of existing/damaged windows at rear side of building
- Replacement/Provision and installation of Fixed Type Aluminum Tempered Tinted Glass Window with complete accessories with the following dimensions:
 - 2 units - 2.00m x 0.60m
 - 1 unit - 3.00m x 0.60m
 - 2 units - 0.60m x 0.60m
 - 15 units - 0.60m x 1.00m

**All glass doors and windows shall be made of 12mm thk. tempered glass*

C.7 Doors (Wood Panel)

- Provision and installation of Wooden Panel Door with complete lockset and accessories (*as specified in plan*)

C.8 Painting Works (Masonry/Concrete)

- Repainting of entire PS-DBM Koronadal Building
- Provision and application of concrete neutralizer for concrete and masonry areas (as needed)
- Provision and application of concrete sealer/primer for concrete and masonry areas (as needed)
- Provision and application of patching compound for concrete and masonry areas (as needed)
- Provision and application of semi-gloss paint for concrete and masonry areas (two coats)
- Color to be provided by PS-DBM Koronadal

C.9 Aluminum Cladding

- Provision and installation of Aluminum Composite Cladding (*as specified in plan*)

C.10 Glazed Tiles and Trims

- Provision of 60cm x 60cm Ceramic Glazed Floor Tiles for the Office, Conference Room, and Reception Area (color to be provided by PS-DBM Koronadal)

C.11 Unglazed Tiles

- Provision of 60cm x 60cm Outdoor Ceramic Unglazed Floor Tiles for the Exterior Area (*color to be provided by PS-DBM Koronadal*)

D. PLUMBING AND SANITARY WORKS

D.1 Sewer Line Works

- Supply, Delivery, and Installation of Sewer pipelines from the lavatory in the conference room to the nearest sewer line.



D.2 Plumbing Fixtures

- Supply, delivery and installation of Lavatory with Cabinet including fittings and accessories (design to be approved by PS-DBM Koronadal)

D.3 Cold Water Lines and Fittings

- Provision of cold water lines and fittings for the lavatory in the conference room

E. ELECTRICAL WORKS

E.1 Conduit Boxes and Fittings (conduit works/conduit rough-in)

- Supply, Delivery, and Installation of Rigid Steel Conduit, Polyvinyl Conduit, and other fittings, couplings, and accessories as specified in plan.

E.2 Wires and Wiring Devices

- Supply, Delivery, and Installation of feeder and distribution lines.

E.3 Panelboard with Main and Branch Breakers

- Supply, Delivery, and Installation of the following:
 - 1 set - 200AT ACB Main Circuit Breaker (Single Phase)
 - 1 set - 125 amp Main Circuit Breaker (Single Phase)
 - 10 sets - 20 amp Circuit Breaker (Single Phase)

E.4 LIGHTING FIXTURES AND LAMP

- Supply, Delivery, and Installation of the following:
 - 2 sets - One gang 2-Single Pole Switch
 - 2 sets - One gang 3-Single Pole Switch
 - 2 sets - Three-Way Switch
 - 10 sets - Duplex Convenience Outlet
 - 2 sets - Floor Mounted Duplex Convenience Outlet
 - 104 sets - 12-16 watts Recessed LED Light Fixture
 - 1 set - LED Striplight for Cove Lighting in Conference Room

F. MECHANICAL WORKS

F.1 Air Conditioning and Refrigeration System

- Supply, Delivery, Installation, Testing and Commissioning of three (3) units Air Conditioning Unit, 2.0HP, Split Type, Inverter Type

Verification of Existing Condition

All contractors shall be allowed to visit the actual site of the project prior to the submission of their proposal.

No claim for extra compensation and time extension shall be entertained by PS-DBM for negligence or inadvertence on the Contractor's part in obtaining all necessary and pertinent data from the site.

Also, changes on layout or location of the ACUs may be done during the actual installation subject to the written approval of the PS-DBM Koronadal.

Bidder’s Qualification

The contractor must be competent and experienced in the field of construction with a minimum of five (5) years prior experience on similar projects and should have a valid and current Philippine Contractors Accreditation Board (PCAB) License, **Size Range Small B, Category “C”, with a classification of General Building (GB-1).**

The contractor must submit its bid proposal in accordance with the procedures and requirements indicated in the RA 9184 and its Revised Implementing Rules and Regulations.

Moreover, at the commencement of contract implementation, the contractor shall secure and maintain, at its own expense, all necessary registrations, licenses, bonds, insurances, and/or permits as required by laws, rules, and regulations. The contractor shall likewise comply with all pertinent laws, rules, and regulations, such as but not limited to, Environmental, Health and Safety regulations.

Key Personnel Requirement

The key personnel must meet the required minimum years of experience set below:

Key Personnel	General Experience	Relevant Experience
Project Engineer (PRC Licensed Civil Engineer)	5 years	5 years
Electrical Engineer (PRC License)	5 years	5 years
Safety Officer (with a Certificate of Training issued by or in coordination with BWC or DOLE)	3 years	3 years
General Foreman	5 years	5 years

The full time Project Engineer may also assume the designation/role/function of the Safety Officer provided that this person meets the required qualifications.

Major Equipment Requirement

The minimum major equipment requirements are the following:

Equipment	Capacity	Number of Units
Bar Cutter		1
Bar Bender		1
One Bagger Mixer		2
Concrete Vibrator		2



Safety and Security

Safety

Contractor takes sole responsibility for the safety of the workers, inspectors, and PS-DBM Koronadal Employees during the conduct of project implementation. Any accidents that may occur during project execution, through the fault of the contractor, will be under its liability. All workers of the contractor shall wear the necessary safety devices to ensure safety during construction.

Security and Identification Requirement

The Contractor is hereby required to comply the following during project implementation:

1. Submission of a complete list of names of all workers to be employed for the duration of the construction project.
2. All workers must adhere to the security policies of the PS-DBM Koronadal.
3. All workers are required to wear company uniforms. Said uniform shall bear the company name and logo.
4. The company identification cards should be worn at all times when inside the PS-DBM Koronadal premises.

Other Requirements

The contractor shall coordinate with concerned personnel of the PS-DBM Koronadal for the conduct of any activity related to the fulfillment of their obligations. Regular work can be performed from Mondays to Sundays, 8:00 am to 5:00 pm depending on the type of work subject to the discretion of the Officer-in-Charge of the Project. The Contractor shall ensure that there are no disruptions on the operation of the PS-DBM Koronadal during the implementation of this project.

During contract implementation, the CONTRACTOR shall deliver the obligations arising from this contract with the following conditions:

1. All workers shall follow the standard health and safety protocols on site.
2. Provide technical supervision, skilled manpower, tools, equipment and all materials needed to complete the project.
3. Provide coordination and collaborative works with PS-DBM Koronadal to complete respective works in accordance with the approved drawings, specifications, and methodology.
4. Submit the required work schedule, delivery schedule, table of organization, manpower schedule, samples product data, safety plan, methodology and other requirements, as part of the Program of Works.
5. Provide safety requirements (safety shoes, vest, hard hat, safety harness, lifeline), fire extinguishers, and all other fire protection provisions in the working areas.
6. Confinement of all works within the areas designated by the PS-DBM Koronadal while strictly following the Local and National Building Code, national laws for public safety, Workmen's Compensation Act 1906, and proper working conditions.

7. Provide such other temporary buildings, as maybe required, for safe storage of tools and materials. Such structures shall be located only on areas approved by the PS-DBM Koronadal.
8. Compliance to safety provisions for warehousing/storage of materials and equipment.
9. Medical Requirements of contractor's workers will be part of preliminaries of the contractor.
10. All temporary services and facilities installed by the contractor shall be removed by the contractor upon completion of this contract or as directed by the PS-DBM Koronadal. The contractor shall restore any damage or alteration caused by such removal and during the project implementation.
11. Hauling and disposal of garbage and debris.
12. PS-DBM Koronadal shall provide for a temporary power facility required for the entire construction phase, at a meter-rate, to be billed at the end of the contract period and deductible to the total contract amount. The CONTRACTOR shall provide sub-meter, conduits, wires, connections and accessories and labor.
13. PS-DBM Koronadal shall provide a temporary water facility that will be used during the entire construction stage, at a meter-rate, to be billed at the end of the contract period and deductible to the total contract amount. The CONTRACTOR shall provide sub-meter, conduits, wires, connections and accessories and labor.

Responsibilities of the Contractor

1. The CONTRACTOR shall be responsible for the proper execution and coordination of his/her work. The Contractor shall schedule and program all necessary work activities according to the specified completion period.
2. The CONTRACTOR shall observe the required standards of safety and procedures and that its contract and workers shall be properly insured against all risks. The Contractor shall observe the PS-DBM Koronadal's house regulations to be issued together with the Work Permit.
3. The CONTRACTOR shall be responsible for securing PS-DBM Koronadal issued work permits and compliance with other PS-DBM Koronadal rules and regulations related to the construction works. All workers/engineers working at site are required to wear company uniforms indicating their company name.
4. The CONTRACTOR is not allowed to construct quarters for workers within the PS-DBM Koronadal premises; sleeping is also not allowed. CONTRACTOR's workers are limited to the designated working area only. Loitering around and

inside the PS-DBM Koronadal premises is not allowed.

5. The CONTRACTOR shall be responsible for clearing and cleaning of the designated project site of unused materials, left over and other debris and in disposal of the same outside of the PS-DBM Koronadal premises. A daily inspection of the work area shall be conducted by the CONTRACTOR and PS-DBM Koronadal to ensure that the working area and storage area assigned to the CONTRACTOR is clean and in order at all times.
6. The CONTRACTOR shall protect adjacent areas against any damage during work execution. Any damage incurred by the Contractor's workers, materials, equipment, and tools shall be repaired at no additional cost to the PS-DBM Koronadal.
7. Permits, Laws, Ordinances and Standards – the installation provided for and specified herein shall comply with laws and regulations of the local government unit and any government agency having jurisdiction. All necessary permits and other requirements shall be secured and for the account of the CONTRACTOR. Said requirements shall be turned-over to PS-DBM Koronadal upon project completion.
8. All other works not specifically mentioned but are necessary to complete the project, in accordance with the plans and specifications and other related documents, shall be provided by the CONTRACTOR at no additional cost to PS-DBM Koronadal.
9. The Contractor's All-Risk Insurance (CARI) shall be submitted to PS-DBM Koronadal within ten (10) calendar days upon receipt of Notice of Award (NOA).
10. The CONTRACTOR shall submit to PS-DBM Koronadal, the proposed delivery of materials, tools and equipment, and manpower schedules for proper monitoring within five (5) calendar days after the pre-construction/kick-off meeting.
11. Prior to issuance of the Certificate of Completion (COC) the following shall be submitted to the PS-DBM Koronadal. The PS-DBM Koronadal reserves the right not to issue a Certificate of Satisfactory Performance on the basis of the non-submission of any of the items below:
 - a. Final Project Report including photo documentations before, during and after implementation. Each photo-documentation should have the date and time stamps in jpg-format.
 - b. Warranty Certificate of at least one (1) year against poor workmanship and defects traceable to materials.
 - c. As Built Plan.
12. The CONTRACTOR is required to have a suitable Construction Safety and Health Program, which must be in accordance with Occupational Safety and Health (OSH) Standard, rules and issuances by the DOLE. The program shall state the following:

- a. Composition of Construction Safety and Health Committee.
- b. Specific safety policies which the CONTRACTOR shall observe at the area of construction which include but not limited to Fall Protection, Chemical Hazards, and Materials Handling and Storage.
- c. Penalties and sanctions for violations of the program.
- d. The manner of disposing of waste arising from the construction.
- e. The safety program shall also include the appointment of a full-time safety officer-in-charge of the implementation of the said program.

Project Duration

The contractor is given **ninety (90) calendar days** upon receipt of the Notice to Proceed to perform and complete all the activities.

The contractor must submit a weekly accomplishment report or Gantt chart on the progress on implementation of the project.

Penalty

In case of failure to complete the project within the time specified, a penalty of one-tenth of one percent (1/10 of 1%) of the total project cost for every day of delay shall be imposed.

Warranty

The contractor needs to submit a warranty certificate of at least five (5) years on compressors and one (1) year on parts and services for the air conditioning unit. The brand/manufacturer of the ACUs must have at least one (1) authorized service center in Koronadal City.

Also, the contractor shall perform preventive maintenance/cleaning of the ACU units at least two (2) times within its one (1) year warranty period.

The contractor shall submit a warranty certificate of at least one (1) year for the civil works done. Repairs will be free of charge in case of workmanship deficiency within the one year of warranty period.

Project Site

**Procurement Service - Department of Budget and Management
Regional Depot XII, Koronadal City
DBM Compound, Brgy. Morales, Koronadal City**

Payments

1. Payments to the CONTRACTOR will be made only for the actual accomplishment which may be subdivided into progress percentages, specifically 50% and 100% , certified by PS Main Inspection Division and PS-DBM Koronadal as performed by the CONTRACTOR in accordance with the plans, specifications and program of works/construction schedule.

3. Payment shall be made upon complete submission of all documents required by PS-DBM Koronadal as indicated in this Technical Specifications and other contract documents.
4. It is the responsibility of the CONTRACTOR to ensure that their performance bond is updated and valid until the PS-DBM Koronadal issues the final Certificate of Acceptance. The CONTRACTOR shall submit the endorsement or amendments to PS-DBM Koronadal on extension or revisions to its validity, as maybe necessary, not later than seven (7) days before the expiration of the originally submitted Performance Bond. No payment shall be made unless the performance bond is updated.

Liquidated Damages

1. Failure to comply with the terms and conditions of the contract will result in the payment of corresponding penalties/liquidated damages in the amount to 1/10 of 1% of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches 10% of the amount of the contract, PS-DBM Koronadal may rescind the contract, without prejudice to other courses of action and remedies open to it.

Section VII. Drawings




REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
 REGIONAL OFFICE No. XII
 KORONADAL CITY

C. Y. 2021 PROJECT
CONSTRUCTION

AND

RENOVATION OF P.S. KORONADAL BUILDING
 DBM COMPOUND, DBM DRIVE, BRGY. MORALES, KORONADAL CITY
 SOUTH COTOBATO


SUBMITTED BY:

USMAN A. BARAGUIR, CSEE
 ENGINEER IV
 CHIEF, PLANNING & DESIGN DIVISION
 K O

RECOMMENDING APPROVAL

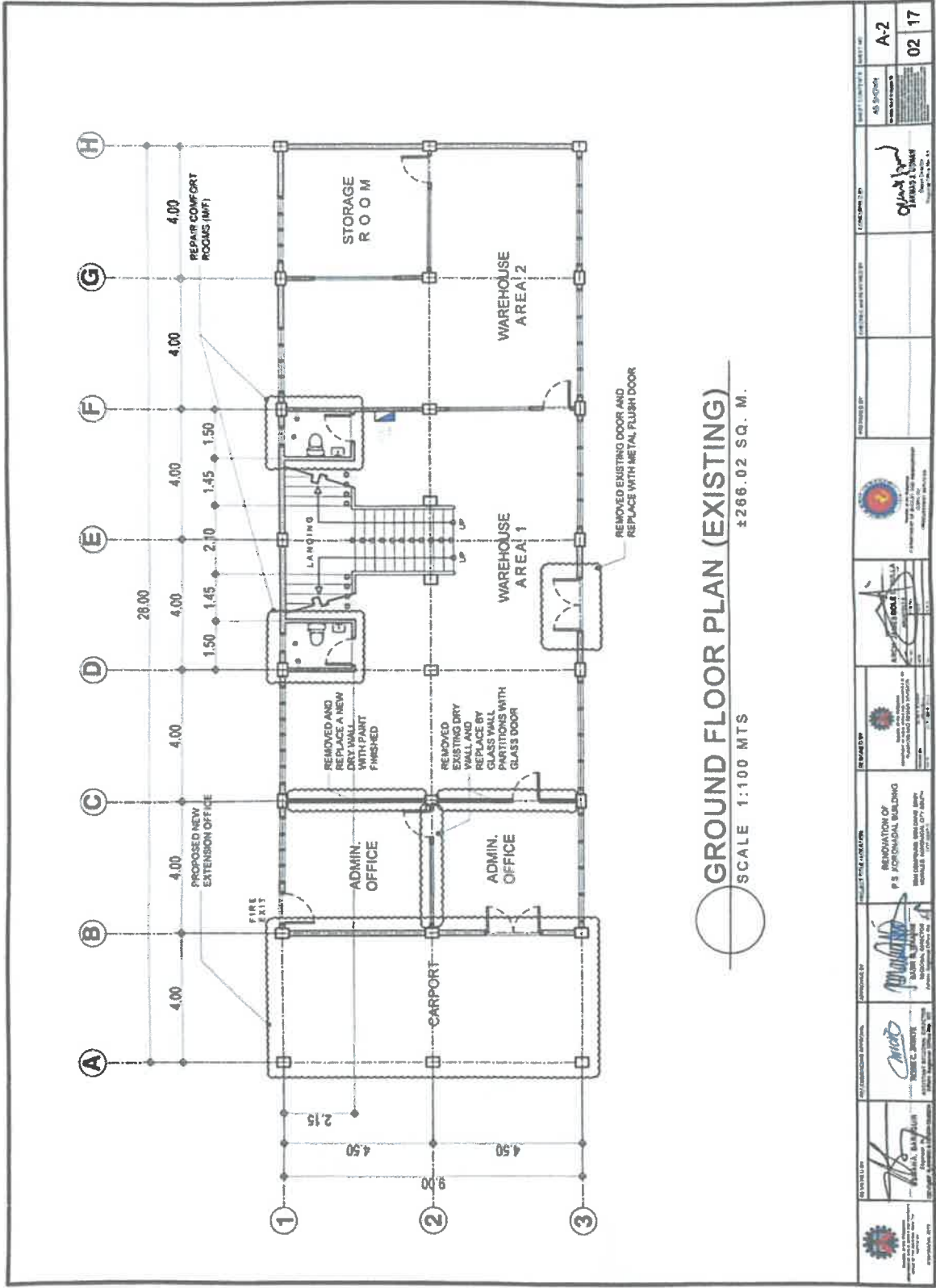

ROSE C. JAVATE
 ASSISTANT REGIONAL DIRECTOR


JEASUR C. BARIN
 REGIONAL DIRECTOR

CONCURRED

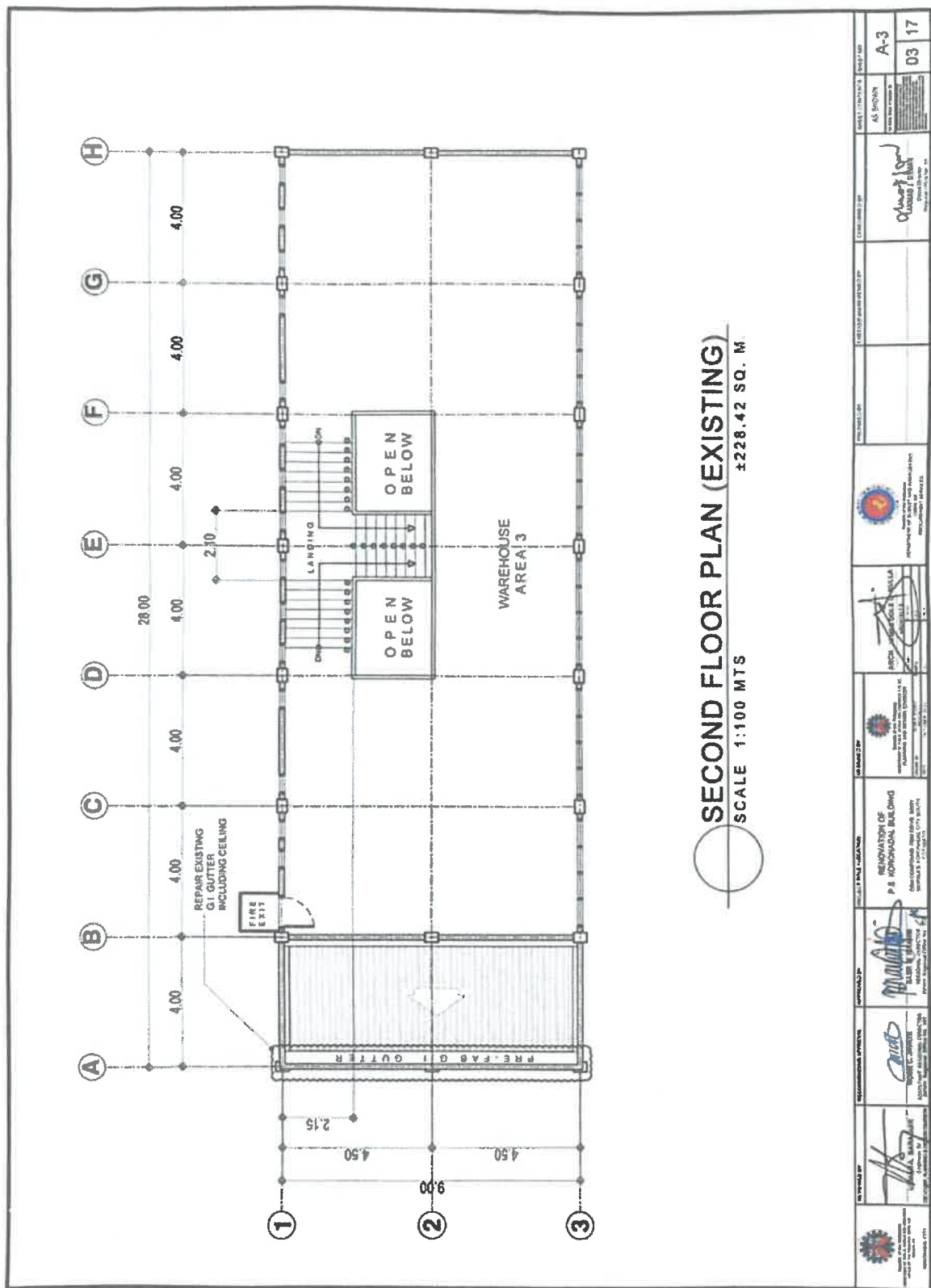

ARMAND J. USMAN, CPA
 DEPUTY DIRECTOR
 REGIONAL OFFICE No. XII

MUNICIPAL BOARD OFFICE OF THE BUSINESS OFFICIAL CONTROL TERRITORY CODES		ARCHITECT'S PERSPECTIVE	LINE & GRADE	ARCHITECTURAL	STRUCTURAL	ELECTRICAL	SANITARY	MECHANICAL	SHEET NO. 01 OF 17 A-1	PROJECT NO. 2024-017	DATE: 01/17/24	DRAWN BY: [Signature] CHECKED BY: [Signature]								
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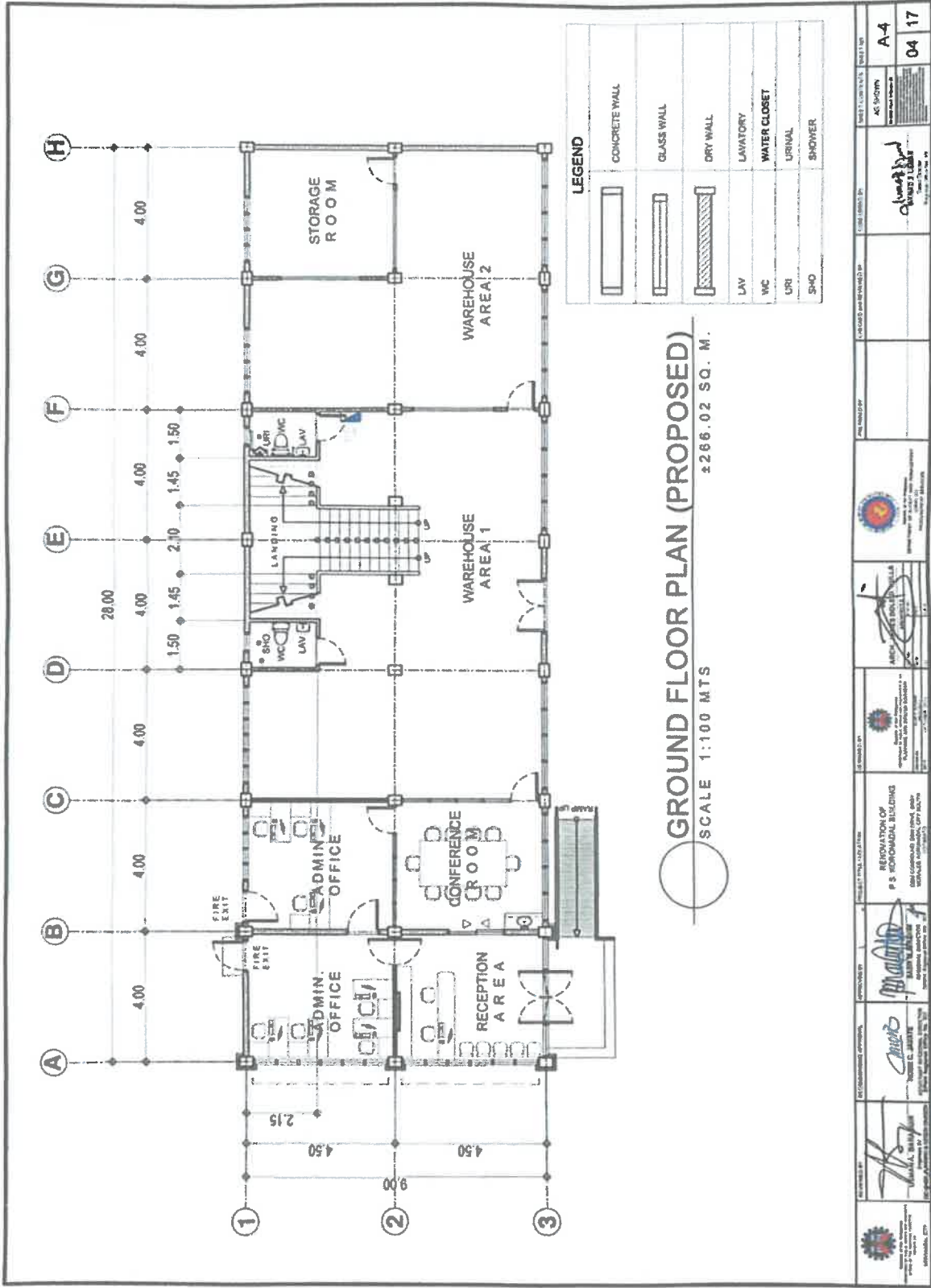
GROUND FLOOR PLAN (EXISTING)
 SCALE 1:100 MTS ±266.02 SQ. M.

	 APPROVED BY:	 APPROVED BY:								AS SHOWN WITH REVISIONS	SHEET NO. A-2
	PROJECT TITLE: RENOVATION OF P-3 JUCHEMICAL BUILDING (REPAIRS AND PAINTING)										DATE: 02 17



SECOND FLOOR PLAN (EXISTING)
SCALE 1:100 MTS ±228.42 SQ. M

APPROVED BY: 	APPROVED BY: 	APPROVED BY: 	APPROVED BY: 	APPROVED BY: 	APPROVED BY: 	APPROVED BY: 	APPROVED BY:
PROJECT NO.: A-3 DATE: 03 17	PROJECT TITLE: WAREHOUSE AREA 3						

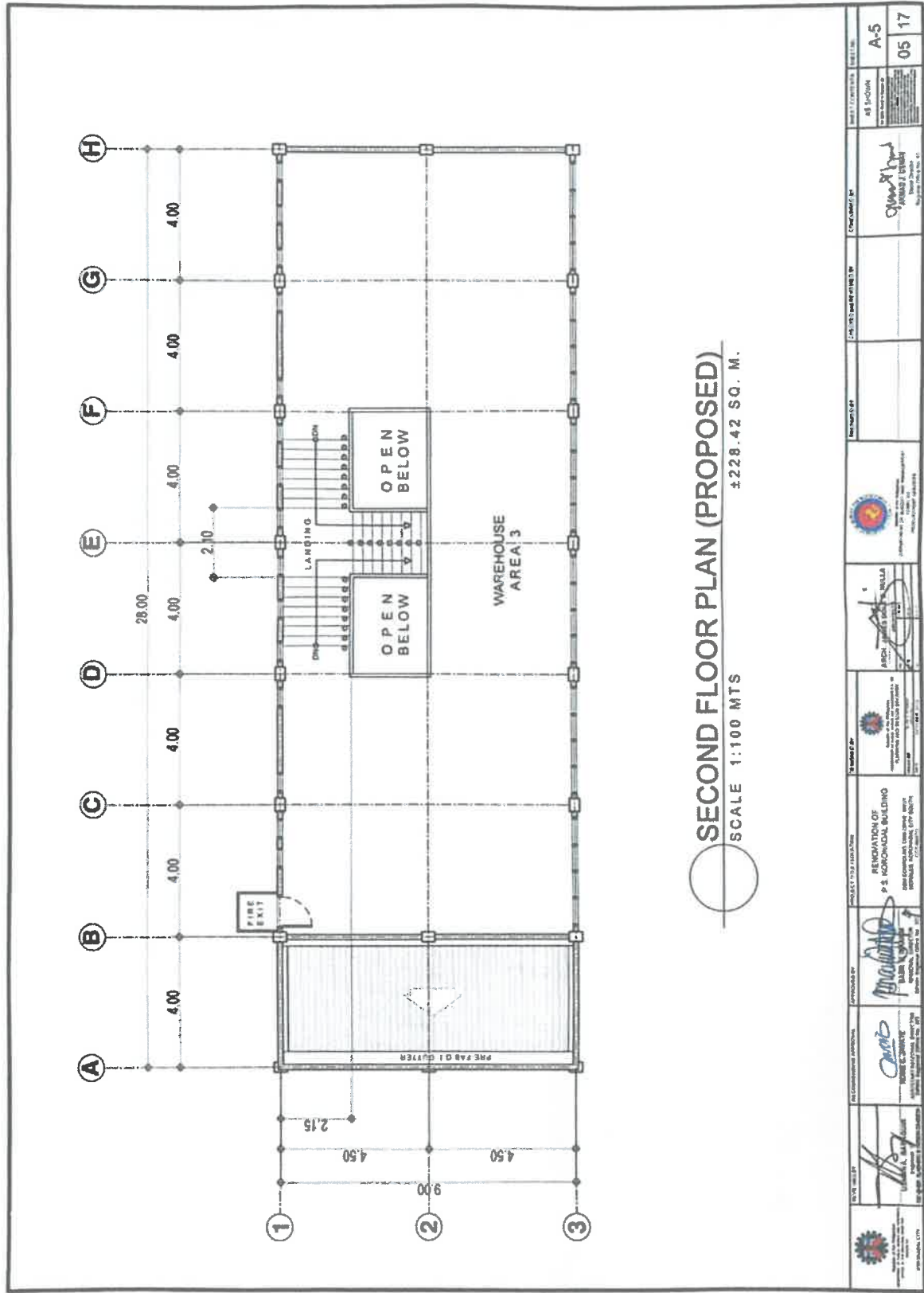


GROUND FLOOR PLAN (PROPOSED)
 SCALE 1:100 MTS
 ±266.02 SQ. M.

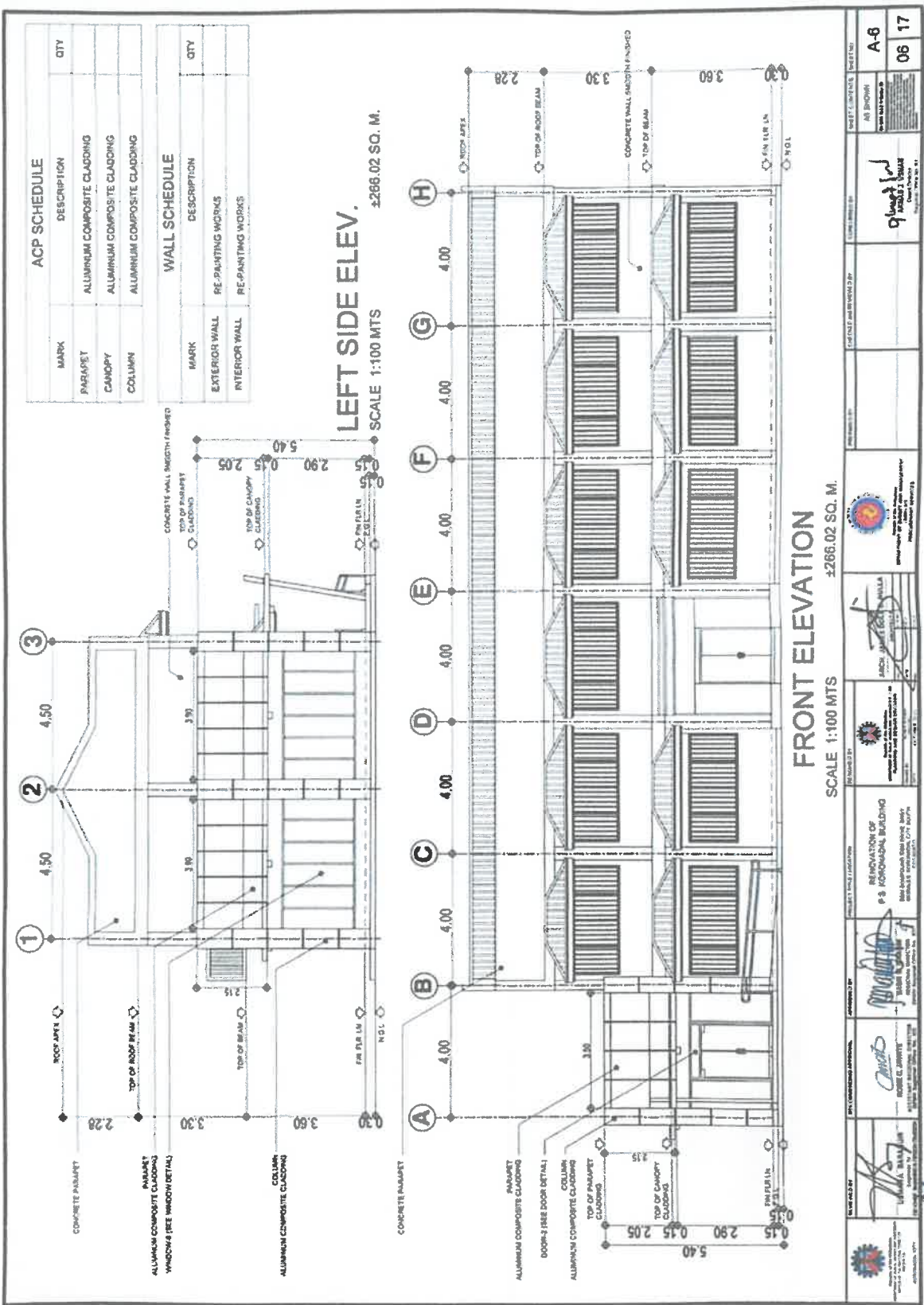
LEGEND

	CONCRETE WALL
	GLASS WALL
	DRY WALL
	LAVATORY
	WATER CLOSET
	URINAL
	SHOWER

 DEPARTMENT OF PUBLIC WORKS CITY OF MANILA	APPROVED BY: PROJECT MANAGER	CHECKED BY: ARCHITECT	DESIGNED BY: ARCHITECT	DRAWN BY: ARCHITECT	DATE: 04 17
	PROJECT TITLE: RENOVATION OF P & S MEMORIAL BUILDING PROJECT ADDRESS: MANILA, PHILIPPINES	SHEET NO.: A-4	TOTAL SHEETS: 04	DATE: 04 17	SCALE: 1:100



Handwritten mark





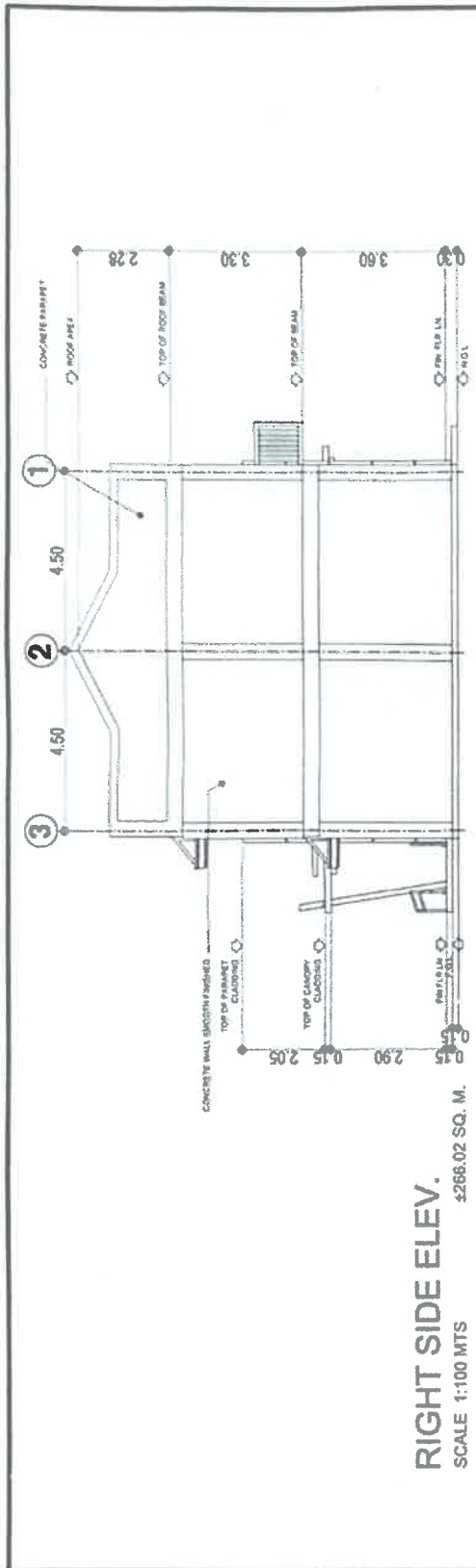
ACP SCHEDULE		
MARK	DESCRIPTION	QTY
PARAPET	ALUMINUM COMPOSITE CLADDING	
CANOPY	ALUMINUM COMPOSITE CLADDING	
COLUMN	ALUMINUM COMPOSITE CLADDING	

WALL SCHEDULE		
MARK	DESCRIPTION	QTY
EXTERIOR WALL	RE-PAINTING WORKS	
INTERIOR WALL	RE-PAINTING WORKS	

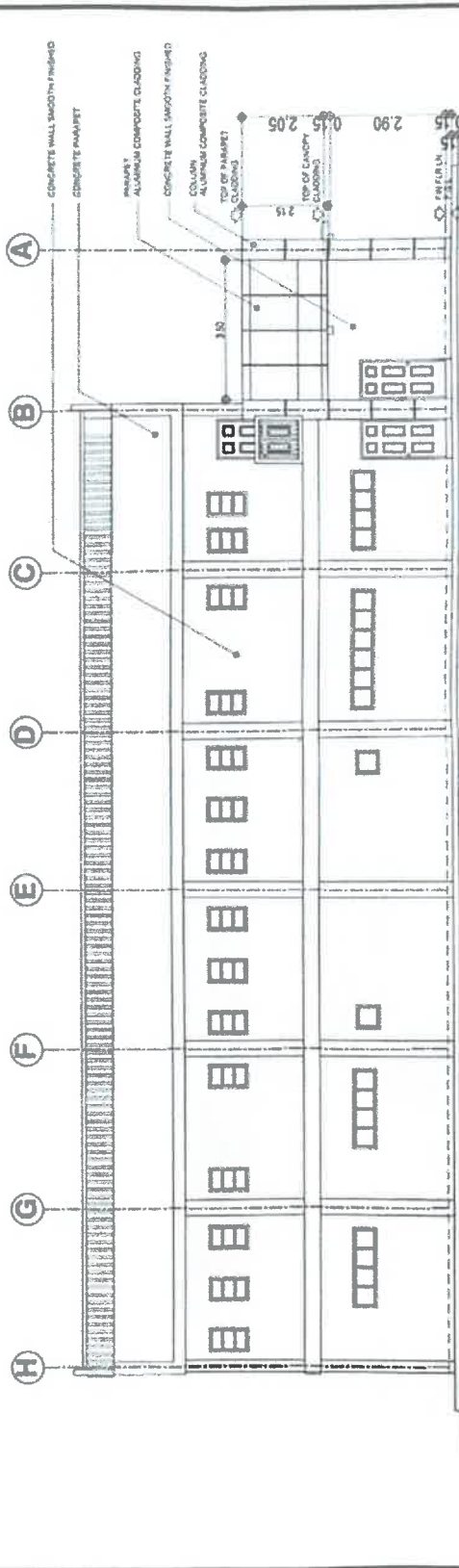
LEFT SIDE ELEV.
SCALE 1:100 MTS ±266.02 SQ. M.

FRONT ELEVATION
SCALE 1:100 MTS ±266.02 SQ. M.

 ENGINEER NAME: [Signature] REG. NO. [Number]	 ARCHITECT NAME: [Signature] REG. NO. [Number]	 QUANTITY SURVEYOR NAME: [Signature] REG. NO. [Number]	 STRUCTURAL ENGINEER NAME: [Signature] REG. NO. [Number]	SHEET NO. 06 TOTAL SHEETS 17
				PROJECT TITLE: RENOVATION OF P-3 KONGKONG BUILDING ADDRESS: [Address]



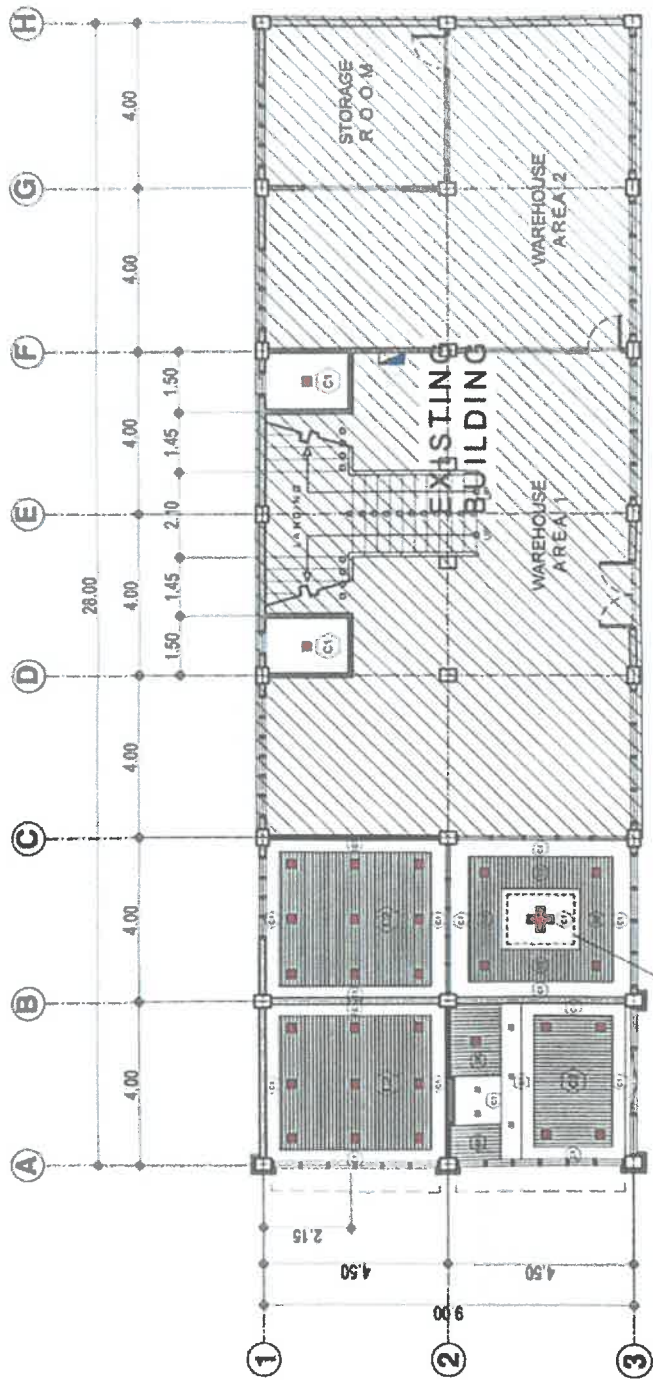
RIGHT SIDE ELEV.
SCALE 1:100 MTS
±266.02 SQ. M.



REAR ELEVATION
SCALE 1:100 MTS
±266.02 SQ. M.

	REGISTERED ARCHITECT P & H ARCHITECTS INCORPORATED 1000 UNIVERSITY AVENUE, SUITE 1000 QUEZON CITY, PHILIPPINES	REGISTERED CIVIL ENGINEER P & H ARCHITECTS INCORPORATED 1000 UNIVERSITY AVENUE, SUITE 1000 QUEZON CITY, PHILIPPINES	REGISTERED SURVEYOR P & H ARCHITECTS INCORPORATED 1000 UNIVERSITY AVENUE, SUITE 1000 QUEZON CITY, PHILIPPINES	REGISTERED DRAFTSMAN P & H ARCHITECTS INCORPORATED 1000 UNIVERSITY AVENUE, SUITE 1000 QUEZON CITY, PHILIPPINES	REGISTERED CHECKER P & H ARCHITECTS INCORPORATED 1000 UNIVERSITY AVENUE, SUITE 1000 QUEZON CITY, PHILIPPINES	REGISTERED APPROVER P & H ARCHITECTS INCORPORATED 1000 UNIVERSITY AVENUE, SUITE 1000 QUEZON CITY, PHILIPPINES	REGISTERED ARCHITECT P & H ARCHITECTS INCORPORATED 1000 UNIVERSITY AVENUE, SUITE 1000 QUEZON CITY, PHILIPPINES	REGISTERED ARCHITECT P & H ARCHITECTS INCORPORATED 1000 UNIVERSITY AVENUE, SUITE 1000 QUEZON CITY, PHILIPPINES	REGISTERED ARCHITECT P & H ARCHITECTS INCORPORATED 1000 UNIVERSITY AVENUE, SUITE 1000 QUEZON CITY, PHILIPPINES	REGISTERED ARCHITECT P & H ARCHITECTS INCORPORATED 1000 UNIVERSITY AVENUE, SUITE 1000 QUEZON CITY, PHILIPPINES	REGISTERED ARCHITECT P & H ARCHITECTS INCORPORATED 1000 UNIVERSITY AVENUE, SUITE 1000 QUEZON CITY, PHILIPPINES	REGISTERED ARCHITECT P & H ARCHITECTS INCORPORATED 1000 UNIVERSITY AVENUE, SUITE 1000 QUEZON CITY, PHILIPPINES
SHEET CONTAINS:	SHEET NO.:	SHEET TOTAL:	SHEET DATE:	SHEET SCALE:	SHEET AREA:	SHEET PERCENT:	SHEET TOTAL AREA:	SHEET TOTAL PERCENT:	SHEET TOTAL PERCENT:	SHEET TOTAL PERCENT:	SHEET TOTAL PERCENT:	SHEET TOTAL PERCENT:
AS SHOWN	A-7	07	17									

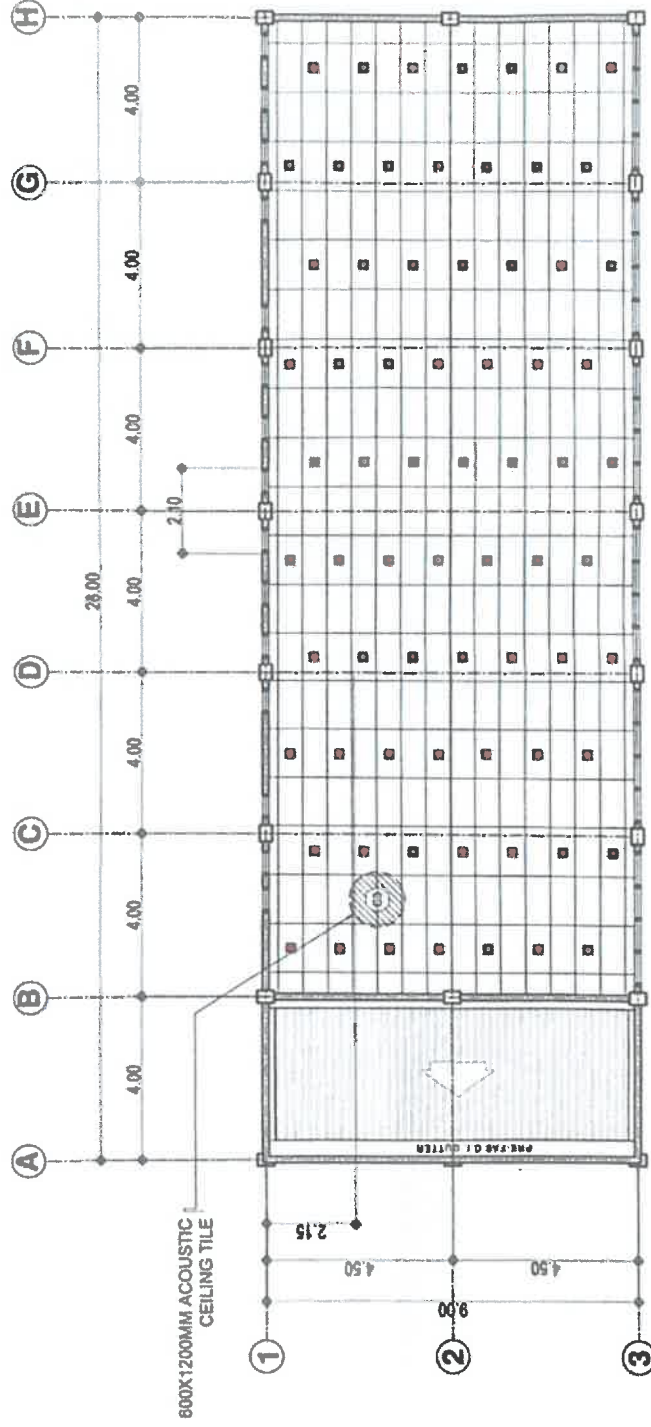
WALL SCHEDULE		
MARK	DESCRIPTION	QTY
(C1)	1200 x 2400 x 5mm THK FIBER CEMENT BOARD	
(C2)	200 x 5000mm PVC CEILING PANEL	
	METAL FURRING	
	WALL ANGLE	



REFLECTED CEILING PLAN
SCALE 1:100 MTS
±266.02 SQ. M.

			ARCHITECT DR. J. J. B. B. B. REGISTERED ARCHITECT PROFESSIONAL REG. NO. 123456789 P.E. REG. NO. 123456789	DATE OF PLAN 08 17	SHEET NO. A-8
	PROJECT NO. 123456789	PROJECT NAME REGISTRATION OF P.S. NATIONAL BUILDING	PROJECT LOCATION 123456789	PROJECT OWNER 123456789	PROJECT ADDRESS 123456789

WALL SCHEDULE			
MARK	DESCRIPTION	AREA	QTY
(C1)	800 X 1200mm ACOUSTIC CEILING BOARD		
	METAL FURRING		
	WALL ANGLE		

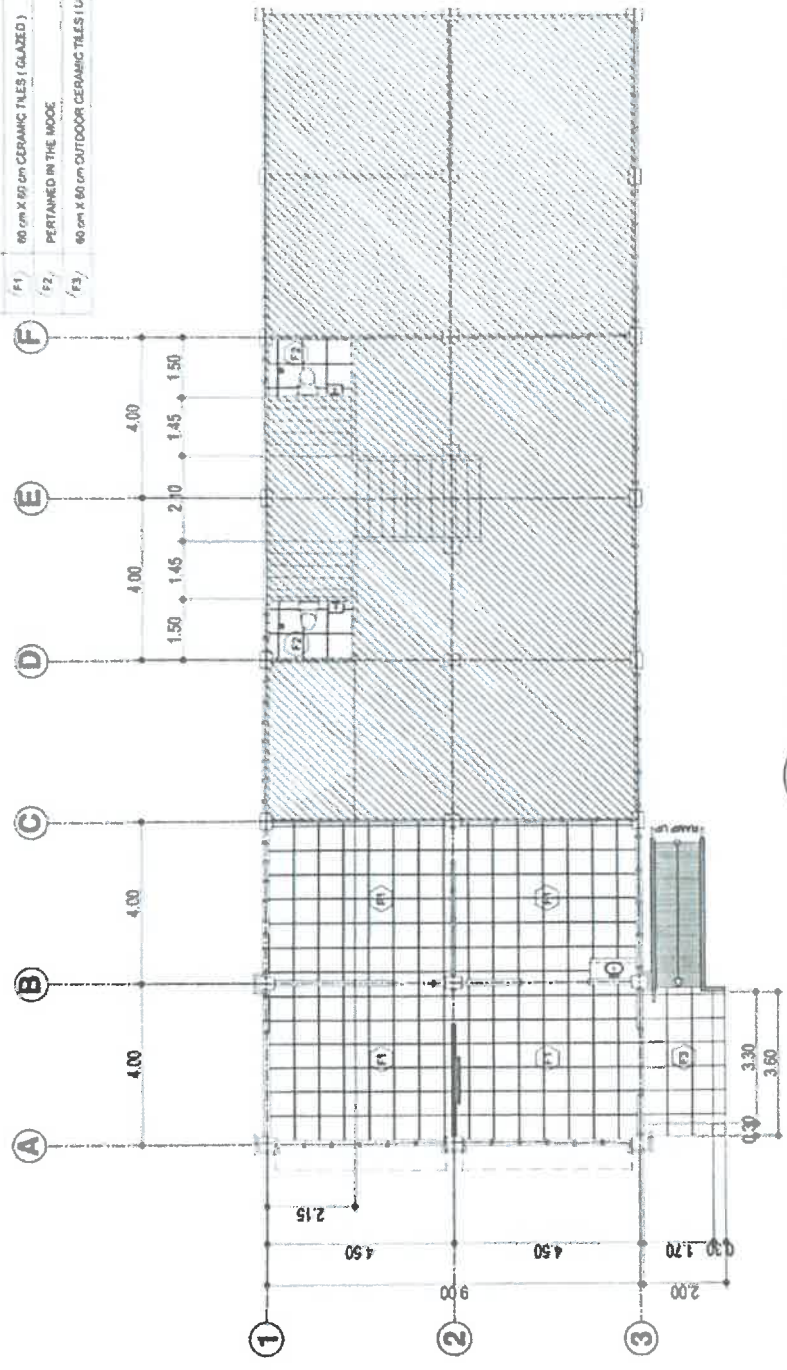


REFLECTED CEILING PLAN
SCALE 1:100 MTS
228.42 SQ. M.

	REVISIONS	APPROVALS	DATE	MARK	DATE
				REVISIONS	DATE
	REVISIONS	APPROVALS	DATE	PROJECT NO.	DATE
				PROJECT NO.	DATE
	REVISIONS	APPROVALS	DATE	PROJECT NO.	DATE
				PROJECT NO.	DATE
	REVISIONS	APPROVALS	DATE	PROJECT NO.	DATE
				PROJECT NO.	DATE
	REVISIONS	APPROVALS	DATE	PROJECT NO.	DATE
				PROJECT NO.	DATE

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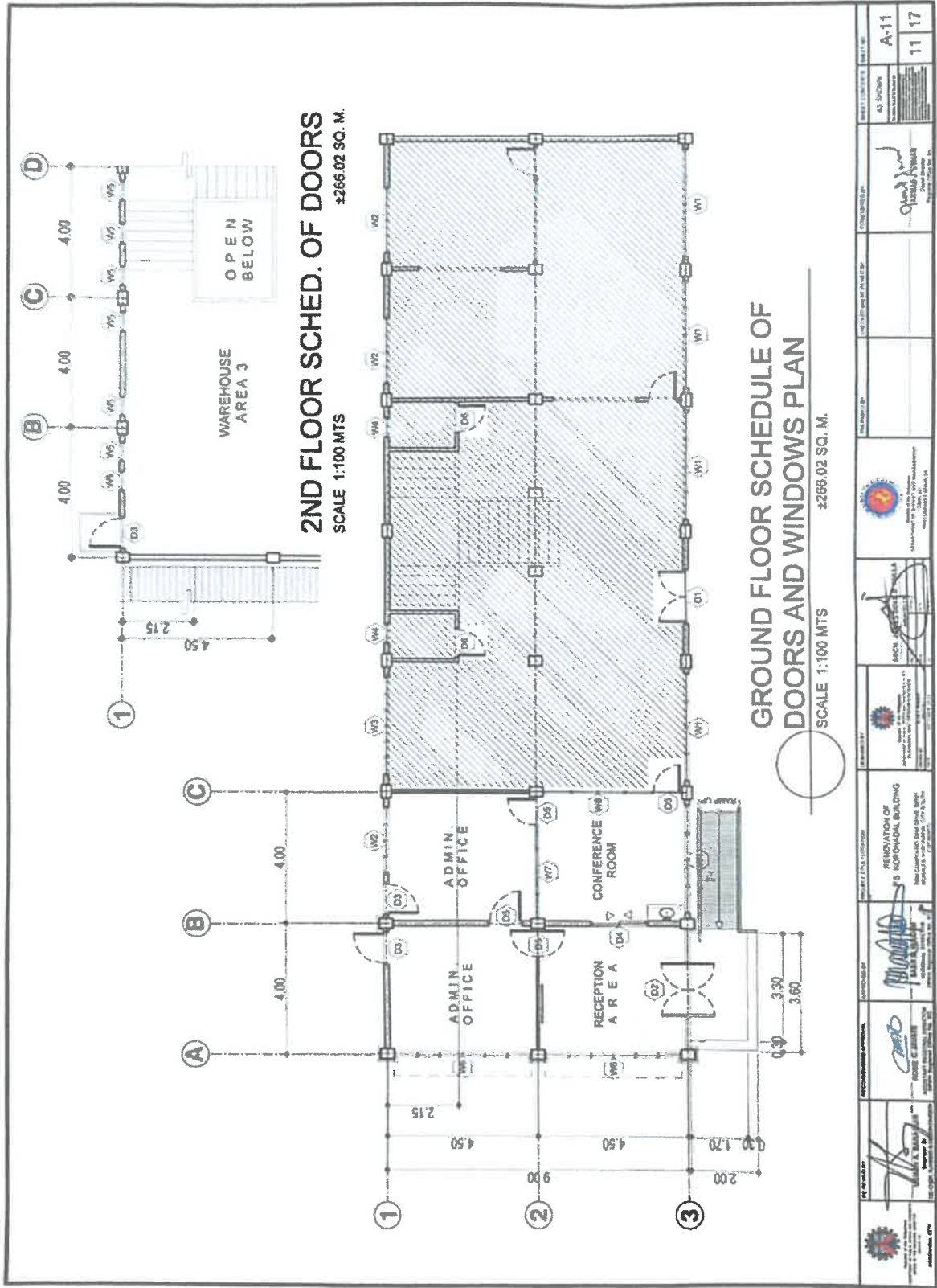
FLOOR FINISH SCHEDULE		
MARK	DESCRIPTION	QTY
(F1)	80 cm X 80 cm CERAMIC TILES (GLAZED)	
(F2)	PARTAINED IN THE MOODE	
(F3)	80 cm X 80 cm OUTDOOR CERAMIC TILES (UNGLAZED)	



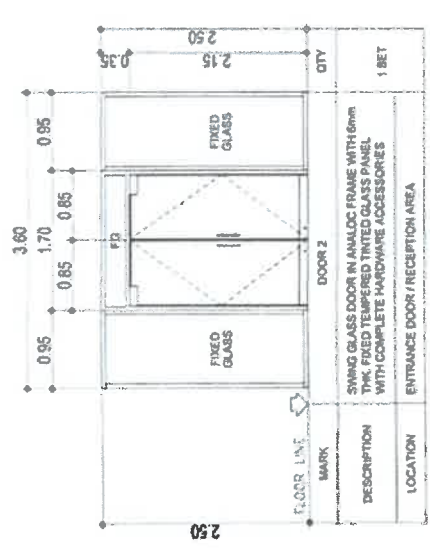
GROUND FLOOR TILE PLAN
SCALE 1:100 MTS ±266.02 SQ. M.

					DATE OF ISSUE	DATE OF REVISION	NO. OF SHEETS	TOTAL SHEETS
					10/17	10/17	A-10	10 17

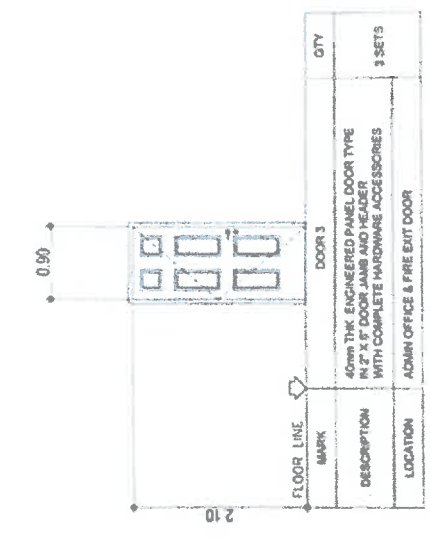
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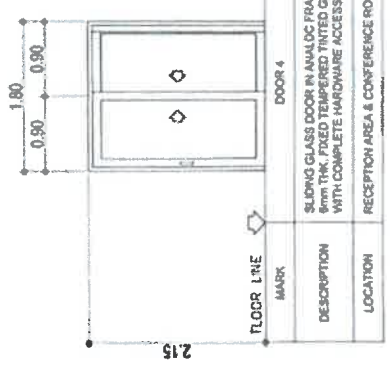
 M.P.E.F.A. Ministry of Planning, Economic and Financial Affairs Government of the State of Palestine	APPROVED BY: Y. K. ALYAN Architect Registered Architect No. 1117	NO. OF SHEETS: SHEET NO.: TOTAL SHEETS:	ALL SHEETS: NO. OF SHEETS: 11 SHEET NO.: 11
	APPROVED BY: OSMAMA KHAMIS Architect Registered Architect No. 1117		SHEET NO.: 11 TOTAL SHEETS: 17



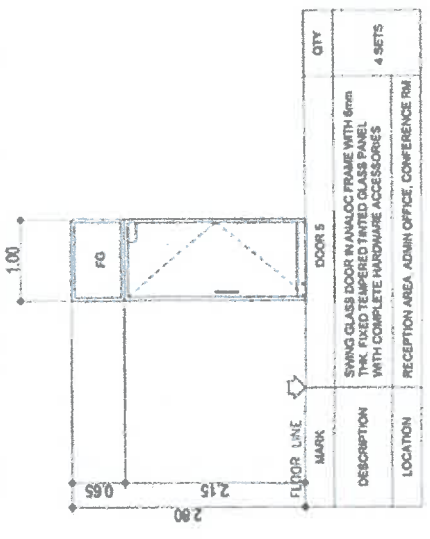
FLOOR LINE		DOOR 2		QTY
MARK				1 SET
DESCRIPTION	SWING GLASS DOOR IN ANALOG FRAME WITH 6mm THK. FIXED TEMPERED TINTED GLASS PANEL WITH COMPLETE HARDWARE ACCESSORIES			
LOCATION	ENTRANCE DOOR / RECEPTION AREA			



FLOOR LINE		DOOR 3		QTY
MARK				1 SETS
DESCRIPTION	40mm THK. ENGINEERED PANEL DOOR TYPE IN 2" X 6" DOOR JAMB AND HEADER WITH COMPLETE HARDWARE ACCESSORIES			
LOCATION	ADMIN OFFICE & FIRE EXIT DOOR			



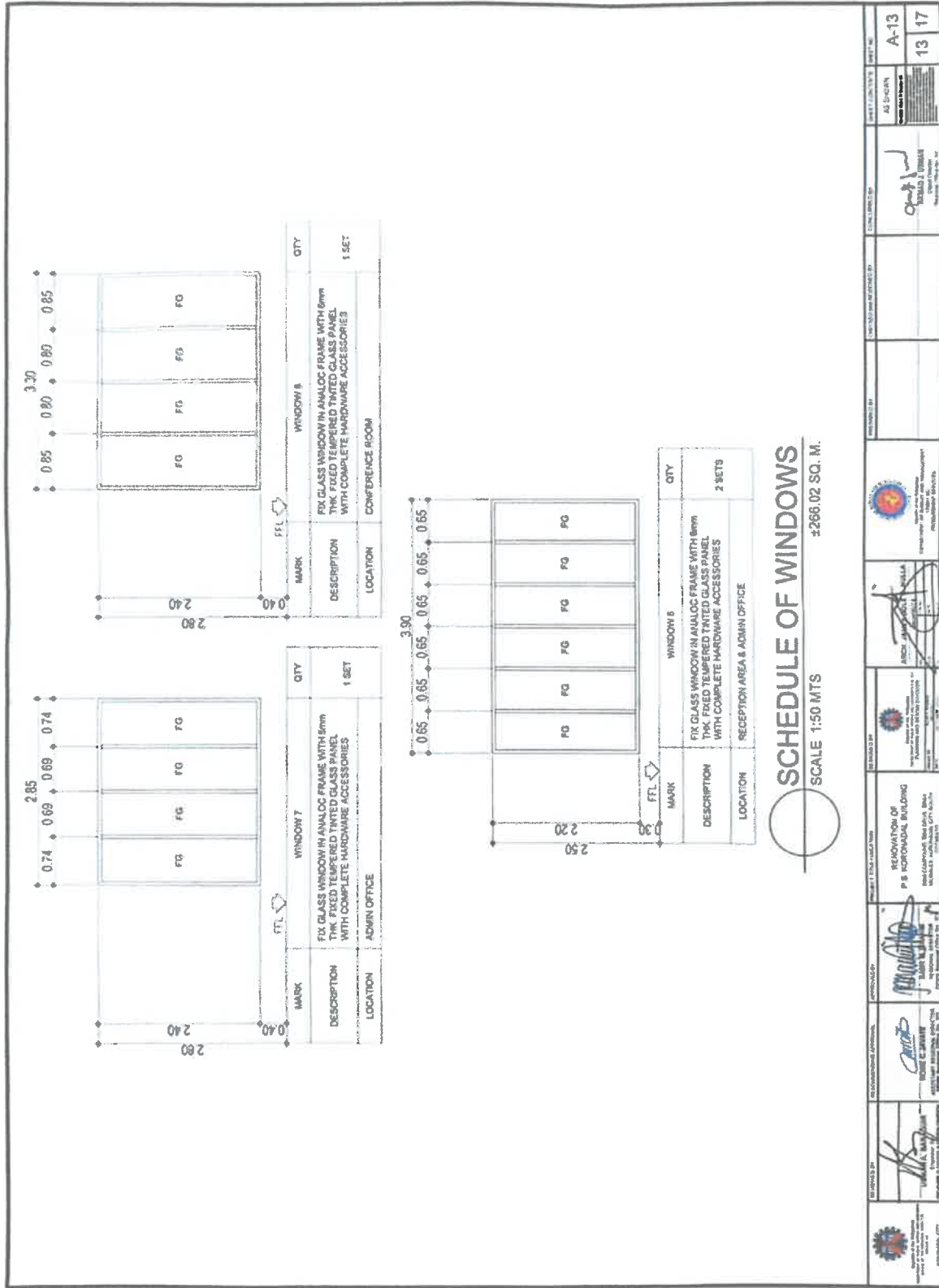
FLOOR LINE		DOOR 4		QTY
MARK				1 SET
DESCRIPTION	SLIDING GLASS DOOR IN ANALOG FRAME WITH 6mm THK. FIXED TEMPERED TINTED GLASS PANEL WITH COMPLETE HARDWARE ACCESSORIES			
LOCATION	RECEPTION AREA & CONFERENCE ROOM			



FLOOR LINE		DOOR 5		QTY
MARK				4 SETS
DESCRIPTION	SWING GLASS DOOR IN ANALOG FRAME WITH 6mm THK. FIXED TEMPERED TINTED GLASS PANEL WITH COMPLETE HARDWARE ACCESSORIES			
LOCATION	RECEPTION AREA ADMIN OFFICE, CONFERENCE RM.			

SCHEDULE OF DOORS
SCALE 1:50 MTS
±266.02 SQ. M.

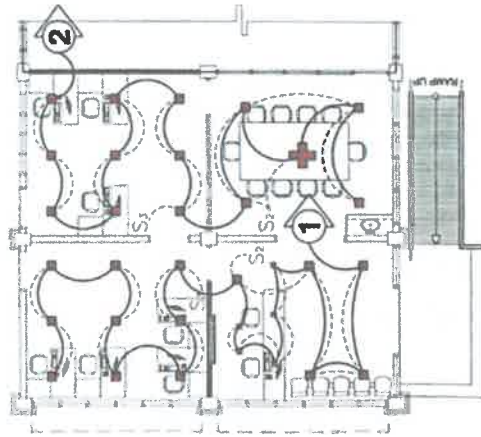
 DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS PHILIPPINES	ARCHITECT JESSICA B. MALIA REGISTERED ARCHITECT NO. 14753-REG-10 2016	 DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS PHILIPPINES	CONTRACT NO. DPWH-CP-001-2014-001 PROJECT NO. DPWH-CP-001-2014-001	CONTRACT VALUE ₱ 1,000,000.00	CONTRACT DATE 2014	CONTRACT NO. A-12	SHEET NO. 12 OF 17



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LEGEND AND SYMBOLS:

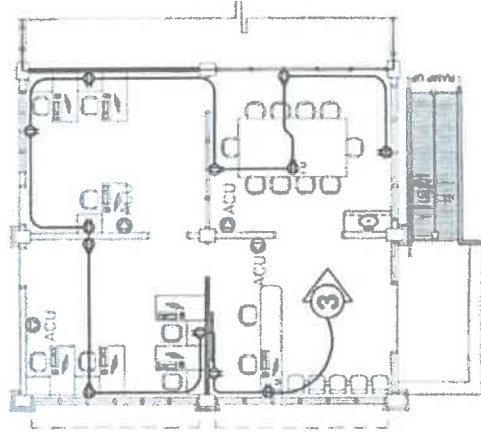
	12-WATTS T8D RECESSED LIGHT FIXTURE
	16-WATTS T8D RECESSED FLOURESCENT LIGHT FIXTURE
	DUPLEX CONVENIENCE OUTLET 230V
	FLOOR MOUNTED DUPLEX CONVENIENCE OUTLET 230V
	LIGHTING AND POWER PANEL BOARD
	CIRCUIT LINE FOR G.O.
	AIRCONDITON UNIT
	ONE GANG OF 1-SINGLE POLE SWITCH
	ONE GANG OF 2-SINGLE POLE SWITCH
	ONE GANG OF 3-SINGLE POLE SWITCH
	THREE-WAY SWITCH
	CIRCUIT BREAKER



GF LIGHTING LAYOUT

SCALE 1:100 MTS

±228.42 SQ. M.

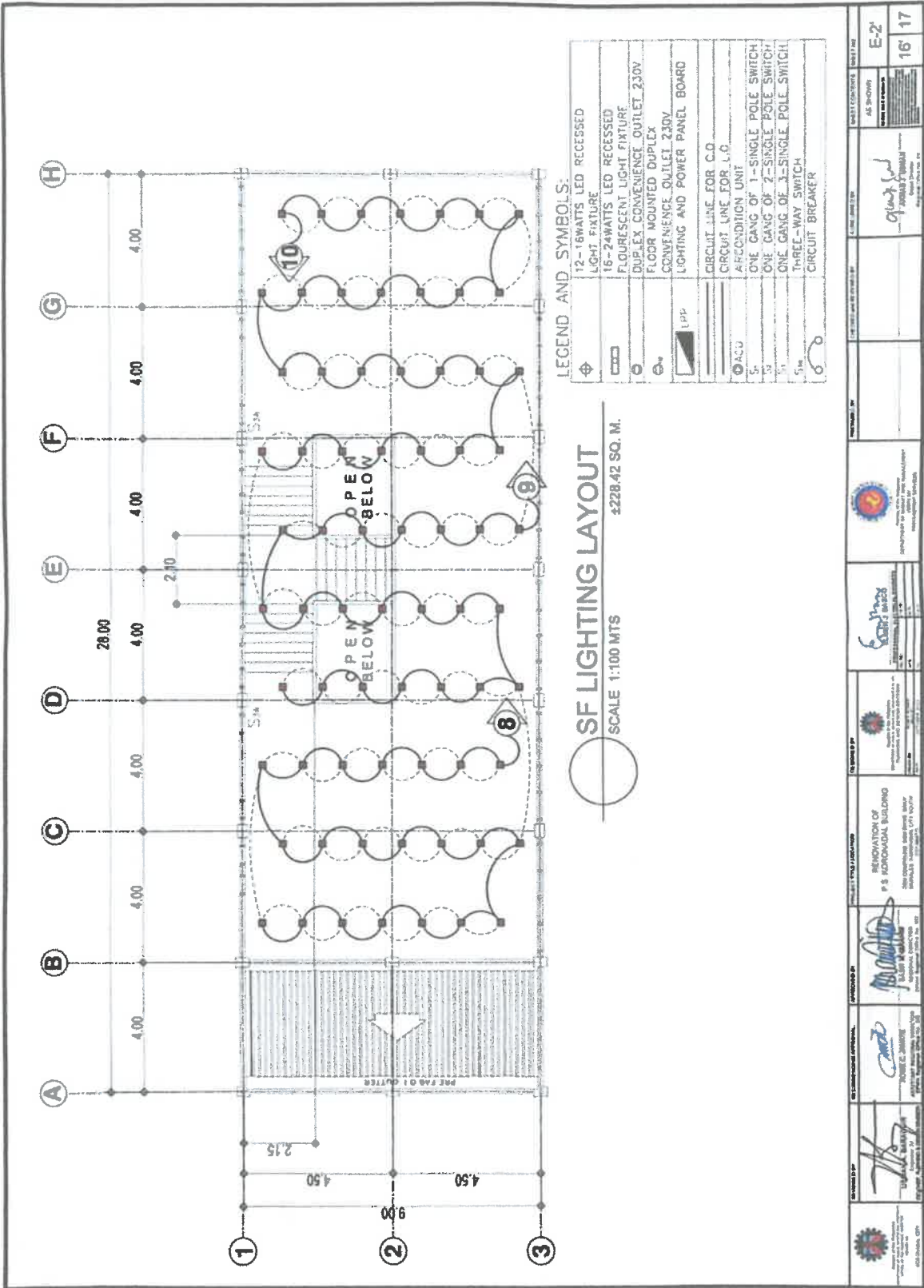


GF POWER LAYOUT

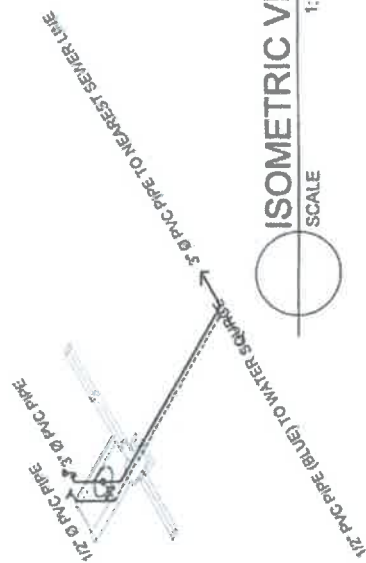
SCALE 1:100 MTS

±228.42 SQ. M.

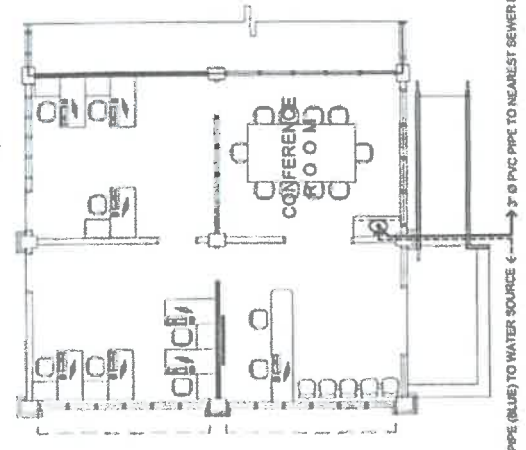
 INSTITUTIONAL DESIGN SERVICES 1011 K STREET, N.W. WASHINGTON, D.C. 20042-4100 TEL: (202) 335-5800 FAX: (202) 335-8800 WWW.NIST.DSGS.NIST.GOV	 PROJECT NO. 1011 K STREET RENOVATION OF P.B. BORDENAL BUILDING NATIONAL INSTITUTE OF STANDARDS AND TECHNOLOGY, WASHINGTON, D.C. DATE: 01/15/03	APPROVED BY: ARCHITECT: [Firm Name] REGISTERED ARCHITECT NATIONAL BOARD OF ARCHITECTS No. [Number]	APPROVED BY: ELECTRICAL ENGINEER REGISTERED PROFESSIONAL ENGINEER No. [Number]	APPROVED BY: CONTRACTOR: [Firm Name] REGISTERED CONTRACTOR No. [Number]	DRAWING NO.: E-1
					SHEET NO.: 15 OF 17



 NATIONAL INSTITUTE OF STANDARDS AND TECHNOLOGY 100 BUREAU DRIVE GAITHERSBURG, MD 20899	 DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION 100 BUREAU DRIVE GAITHERSBURG, MD 20899	 DEPARTMENT OF TRANSPORTATION 100 BUREAU DRIVE GAITHERSBURG, MD 20899	 DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION 100 BUREAU DRIVE GAITHERSBURG, MD 20899	 DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION 100 BUREAU DRIVE GAITHERSBURG, MD 20899	 DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION 100 BUREAU DRIVE GAITHERSBURG, MD 20899	 DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION 100 BUREAU DRIVE GAITHERSBURG, MD 20899	 DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION 100 BUREAU DRIVE GAITHERSBURG, MD 20899	 DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION 100 BUREAU DRIVE GAITHERSBURG, MD 20899	 DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION 100 BUREAU DRIVE GAITHERSBURG, MD 20899	 DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION 100 BUREAU DRIVE GAITHERSBURG, MD 20899	 DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION 100 BUREAU DRIVE GAITHERSBURG, MD 20899	 DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION 100 BUREAU DRIVE GAITHERSBURG, MD 20899	 DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION 100 BUREAU DRIVE GAITHERSBURG, MD 20899	 DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION 100 BUREAU DRIVE GAITHERSBURG, MD 20899
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ISOMETRIC VIEW
SCALE 1:50 MTS



MARK	DESCRIPTION	QTY
Ø	CONFERENCE RM LAVATORY & COMPLETE ACCESSORIES	
	3" Ø SANITARY PVC PIPE	
	3" Ø PVC ELBOW 45 DEG.	
	3" Ø PVC ELBOW 90 DEG	
	3" Ø PVC P-TRAP	
	1/2" Ø PVC PIPE (BLUE)	
	1/2" Ø PVC FEMALE ELBOW 90 DEG	
	1/2" Ø PVC COUPLING	
	1/2" Ø PVC EQUAL TEE	
	1/2" Ø PVC STOP VALVE	

WATER & SANITARY LAYOUT
SCALE 1:100 MTS
±228.42 SQ. M.

							17	17
							P-1	17

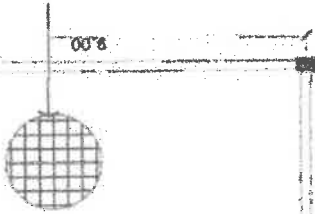
(B)

(A)

4.00

8.00

125MM THK SLAB WITH 10mm
dia. REBARS @ 300mm C.C.
BOOTHWAYS



PROPOSED OFFICE EXTENSION
1 CONCRETE SLAB
SCALE: 1/10

REVISION NO.	REVISION	DATE	BY	CHECKED BY	SCALE	PROJECT NAME	SHEET NO.
01	AS SHOWN					REINFORCEMENT OF PROPOSED OFFICE EXTENSION - DEPARTMENT OF ROADS AND MAINTENANCE (PS-046) NATIONAL HIGHWAY - INTERNATIONAL BUILDING	S-1

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Section VIII. Bill of Quantities

SUMMARY OF BID PRICES
(All Parts of Bill of Quantities or BOQ)

Instructions for completing the Summary of Bid Prices:

1. Part No. – Enter the “Part No.” for each section of the BOQ where unit prices are entered.
2. Part Description – Enter the “Part Description” corresponding to the “Part No.”
3. Total Amount – Enter the “Total Amount” in Pesos for all pages having the same “Part Description”

Part No.	Part Description	Total Amount
A	OTHER GENERAL REQUIREMENTS	
B	PLAIN AND REINFORCED CONCRETE WORKS	
C	FINISHING AND OTHER CIVIL WORKS	
D	SANITARY AND PLUMBING WORKS	
E	ELECTRICAL WORKS	
F	MECHANICAL WORKS	
	9. Total of Amounts	
a) Total of All Amounts in Words: Pesos _____ _____ _____ and _____ centavos.		

Name _____ in the capacity of

Signed _____ Date

Duly authorized to sign the Bid for and on behalf of

Public Bidding No. 010-2024
Rehabilitation of Procurement Service - Department of Budget and Management (PS-DBM)
Regional Depot - Koronadal Building

BILL OF QUANTITIES

Part No.: A

Part Description: OTHER GENERAL REQUIREMENTS

<i>(Columns (1), (2), (3) and (4) are to be filled up by the Procuring Entity)</i>				<i>(Columns (5) and (6) are to be filled up by the Bidder)</i>	
Pay Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
(1)	(2)	(3)	(4)	(5)	(6)
A.1	Project Billboard (DPWH and COA)	ea.	2.00		
A.2	Occupational Safety and Health Program	l.s.	1.00		
A.3	Mobilization/ Demobilization	l.s.	1.00		
Sub-Total for this Page					

Submitted by:

Name of Company *Signature Over Printed Name of Authorized Representative* *Date*

Public Bidding No. 010-2024
Rehabilitation of Procurement Service - Department of Budget and Management (PS-DBM)
Regional Depot - Koronadal Building

BILL OF QUANTITIES

Part No.: B

Part Description: PLAIN AND REINFORCED CONCRETE WORKS

<i>(Columns (1), (2), (3) and (4) are to be filled up by the Procuring Entity)</i>				<i>(Columns (5) and (6) are to be filled up by the Bidder)</i>	
Pay Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
(1)	(2)	(3)	(4)	(5)	(6)
B.1	Structural Concrete (Class A, 28 days)	cu.m.	5.50		
B.2	Reinforcing Steel (Deformed) Grade 40	kgs.	116.94		
Sub-Total for this Page					

Submitted by:

Name of Company
Signature Over Printed Name of Authorized Representative
Date

Public Bidding No. 010-2024
Rehabilitation of Procurement Service - Department of Budget and Management (PS-DBM)
Regional Depot - Koronadal Building

BILL OF QUANTITIES

Part No.: C

Part Description: FINISHING AND OTHER CIVIL WORKS

<i>(Columns (1), (2), (3) and (4) are to be filled up by the Procuring Entity)</i>				<i>(Columns (5) and (6) are to be filled up by the Bidder)</i>	
Pay Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
(1)	(2)	(3)	(4)	(5)	(6)
C.1	Ceiling Works (Metal Frame, Fiber Cement Board)	sq. m.	249.30		
C.2	Ceiling Works (Metal Frame, Gypsum Board)	sq. m.	211.07		
C.3	Ceiling (Metal Frame, PVC)	sq. m.	40.80		
C.4	Aluminum Framed Glass Door (Sliding Type)	sq.m.	3.87		
C.5	Aluminum Framed Glass Door (Swing Type)	sq. m.	12.26		
C.6	Aluminum Glass Window (Fixed Type)	sq. m.	39.87		
C.7	Aluminum Glass Window (Awning Type)	sq. m.	13.92		
C.8	Doors (Wood Panel)	sq. m.	5.67		
C.9	Painting Works (Masonry/Concrete)	sq.m.	1,026.15		
C.10	Aluminum Cladding	sq. m.	37.80		
C.11	Glazed Tiles and Trims	sq.m.	72.00		

C.12	Unglazed Tiles	sq.m.	8.00		
Sub-Total for this Page					

Submitted by:

Name of Company

*Signature Over Printed Name
of Authorized Representative*

Date

Public Bidding No. 010-2024
Rehabilitation of Procurement Service - Department of Budget and Management (PS-DBM)
Regional Depot - Koronadal Building

BILL OF QUANTITIES

Part No.: D

Part Description: SANITARY AND PLUMBING WORKS

<i>(Columns (1), (2), (3) and (4) are to be filled up by the Procuring Entity)</i>				<i>(Columns (5) and (6) are to be filled up by the Bidder)</i>	
Pay Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
(1)	(2)	(3)	(4)	(5)	(6)
D.1	Sewer Line Works	l.s.	1.00		
D.2	Plumbing Fixtures	l.s.	1.00		
D.3	Cold Water Lines	l.s.	1.00		
Sub-Total for this Page					

Submitted by:

Name of Company *Signature Over Printed Name of Authorized Representative* *Date*

Public Bidding No. 010-2024
Rehabilitation of Procurement Service - Department of Budget and Management (PS-DBM)
Regional Depot - Koronadal Building

BILL OF QUANTITIES

Part No.: E _____

Part Description: ELECTRICAL WORKS

<i>(Columns (1), (2), (3) and (4) are to be filled up by the Procuring Entity)</i>				<i>(Columns (5) and (6) are to be filled up by the Bidder)</i>	
Pay Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
(1)	(2)	(3)	(4)	(5)	(6)
E.1	Conduit, Boxes, and Fittings (conduit works/conduit rough-in)	l.s.	1.00		
E.2	Wires and Wiring Devices	l.s.	1.00		
E.3	Panelboard with Main & Branch Breakers	l.s.	1.00		
E.4	Lighting Fixtures and Lamps	l.s.	1.00		
Sub-Total for this Page					

Submitted by:

Name of Company
Signature Over Printed Name of Authorized Representative
Date

Public Bidding No. 010-2024
Rehabilitation of Procurement Service - Department of Budget and Management (PS-DBM)
Regional Depot - Koronadal Building

BILL OF QUANTITIES

Part No.: F _____

Part Description: MECHANICAL WORKS

<i>(Columns (1), (2), (3) and (4) are to be filled up by the Procuring Entity)</i>				<i>(Columns (5) and (6) are to be filled up by the Bidder)</i>	
Pay Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
(1)	(2)	(3)	(4)	(5)	(6)
F.1	Air Conditioning and Refrigeration System	l.s.	1.00		
Sub-Total for this Page					

Submitted by:

Name of Company
Signature Over Printed Name of Authorized Representative
Date

Public Bidding No. 010-2024

Rehabilitation of Procurement Service - Department of Budget and Management (PS-DBM) Regional Depot - Koronadal

ITEM NO. (1)	DESCRIPTION (2)	QTY. (3)	UNIT (4)	DIRECT COST			TOTAL (8) (5) + (6) + (7)	TOTAL MARK-UP		TOTAL COST (12) (8) + (10) + (11)	UNIT COST (13) (12) / (3)
				MATERIAL (5)	LABOR (6)	EQUIPMENT (7)		% (9)	VALUE (10) (8) X (9)		
PART I GENERAL REQUIREMENTS											
A OTHER GENERAL REQUIREMENTS											
A.1	Project Billboard (DPWH and COA)	2.00	ea.								
A.2	Occupational Safety and Health Program	1.00	1s.								
A.3	Mobilization/Demobilization	1.00	1s.								
TOTAL OF PART A											
PART II CIVIL, MECHANICAL, ELECTRICAL AND SANITARY/PLUMBING WORKS											
B PLAIN AND REINFORCED CONCRETE WORKS											
B.1	Structural Concrete, Class A, 28 Days	5.50	cu.m.								
B.2	Reinforced Steel (Deformed), Grade 40	166.94	kg.								
TOTAL OF PART B											
C FINISHING AND OTHER CIVIL WORKS											
C.1	Ceiling Works (Metal Frame, Fiber Cement Board)	249.30	sq.m.								
C.2	Ceiling Works (Metal Frame, Gypsum Board)	211.07	sq.m.								
C.3	Ceiling (Metal Frame, PVC)	40.80	sq.m.								
C.4	Aluminum Framed Glass Door (Sliding Type)	3.87	sq.m.								
C.5	Aluminum Framed Glass Door (Swing Type)	12.26	sq.m.								
C.6	Aluminum Glass Window (Fixed Type)	39.87	sq.m.								
C.7	Aluminum Glass Window (Awning Type)	13.92	sq.m.								
C.8	Doors (Wood Panel)	5.67	sq.m.								
C.9	Painting Works (Masonry/Concrete)	1,026.15	sq.m.								
C.10	Aluminum Cladding	37.80	sq.m.								
C.11	Glazed Tiles and Tiles	72.00	sq.m.								
C.12	Unglazed Tiles	8.00	sq.m.								
TOTAL OF PART C											
D SANITARY AND PLUMBING WORKS											
D.1	Sewer Lines Work	1.00	1s.								
D.2	Plumbing Fixtures	1.00	1s.								
D.3	Cold Water Lines	1.00	1s.								
TOTAL OF PART D											
E ELECTRICAL											
E.1	Conduit, Boxes, and Fittings (conduit works/conduit rough-in)	1.00	1s.								
E.2	Wires and Wiring Devices	1.00	1s.								
E.3	Panelboard with Main and Branch Breakers	1.00	1s.								
E.4	Lighting Fixtures and Lamps	1.00	1s.								
TOTAL OF PART E											
F MECHANICAL											
F.1	Air Conditioning and Refrigeration System	1.00	1s.								
TOTAL OF PART F											
GRAND TOTAL											

Name of Company

Signature Over Printed Name
Of Authorized Representative

Date

Section IX. Checklist of Technical and Financial Documents

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE	
<i>Class "A" Documents</i>	
<i>Legal Documents</i>	
<input type="checkbox"/>	(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;
<i>Technical Documents</i>	
<input type="checkbox"/>	(b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and
<input type="checkbox"/>	(c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules; and
<input type="checkbox"/>	(d) Special PCAB License in case of Joint Ventures and registration for the type and cost of the contract to be bid; and
<input type="checkbox"/>	(e) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission or original copy of Notarized Bid Securing Declaration; and
<input type="checkbox"/>	(f) Project Requirements, which shall include the following:
<input type="checkbox"/>	a. Organizational chart for the contract to be bid;
<input type="checkbox"/>	b. List of contractor's key personnel (<i>e.g.</i> , Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;
<input type="checkbox"/>	c. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; and
<input type="checkbox"/>	(g) Original duly signed Omnibus Sworn Statement (OSS) and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.
<input type="checkbox"/>	(h) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable

<i>Financial Documents</i>	
<input type="checkbox"/>	(i) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).
<i>Class "B" Documents</i>	
<input type="checkbox"/>	(j) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.
II. FINANCIAL COMPONENT ENVELOPE	
<input type="checkbox"/>	(k) Original of duly signed and accomplished Financial Bid Form; and
<i>Other documentary requirements under RA No. 9184</i>	
<input type="checkbox"/>	(l) Original of duly signed Bid Prices in the Bill of Quantities; and
<input type="checkbox"/>	(m) Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; and
<input type="checkbox"/>	(n) Cash Flow by Quarter.

Bid Form

Date: _____
 Invitation to Bid No: PB No. 010-2024

To: **PS-DBM Internal BAC Chairperson**
Procurement Service
PS Complex, RR Road
Cristobal St., Paco, Manila

Gentlemen and/or Ladies:

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: **Rehabilitation of Procurement Service - Department of Budget and Management (PS-DBM) Regional Depot - Koronadal Building;**
- b. We offer to execute the Works for this Contract in accordance with the PBDs;
- c. The total price of our Bid in words and figures, excluding any discounts offered below is: [insert amount in words] and [insert amount in figures];
- d. The discounts offered and the methodology for their application are: [insert amount in words] and [insert amount in figures] and [insert methodology of application];
- e. The total bid price includes the cost of all taxes, such as, but not limited to: (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties], which are itemized herein and reflected in the detailed estimates,
- f. Our Bid shall be valid within the a period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;
- g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of [insert percentage amount] percent of the Contract Price for the due performance of the Contract;
- h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;

i. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and

j. We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.

k. We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the Rehabilitation of Procurement Service - Department of Budget and Management (PS-DBM) Regional Depot - Koronadal Building of the Procurement Service.

l. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Dated this _____ day of _____ 20_____.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

**STATEMENT OF AVAILABILITY OF KEY PERSONNEL AND
EQUIPMENT**

[Date of Issuance]

To: Procurement Service

Thru: Chairperson

Internal Bids and Awards Committee

Procurement Service – DBM

Cristobal St., Paco, Manila

Dear _____:

In compliance with the requirements of the PS-DBM Internal Bids and Awards Committee for the bidding of the **Rehabilitation of Procurement Service - Department of Budget and Management (PS-DBM) Regional Depot - Koronadal Building** under **PB No. 010-2024** , we certify that **[Name of the Bidder]** has in its employ key personnel, such as Project Engineer, Electrical Engineer, Safety Officer, and General Foreman, who will be engaged for the construction of the said Project. Further, we likewise certify the availability of equipment that **[Name of the Bidder]** owns, has under lease, and/or has under purchase agreement that may be used for the Project.

Very truly yours,

[Name of Authorized Representative]

[Position]

[Name of Bidder]



LIST OF CONSTRUCTION KEY PERSONNEL PROPOSED TO BE ASSIGNED TO THE CONTRACT

Rehabilitation of Procurement Service - Department of Budget and Management (PS-DBM) Regional Depot - Koronadal Building
under Public Bidding No. 010-2024

Business Name : _____
Business Address : _____

	Project Engineer	Electrical Engineer	Safety Officer	General Foreman
1. Name				
2. Address				
3. Date of Birth				
4. Employed Since (Current Co.)				
5. Previous Employment				
6. Education				
7. PRC License/ Accreditation from DOLE-OHSC (for the Health and Safety Officer)/ DPWH Accreditation				
8. Years of Experience in Proposed Position				

Note: This List must be supported by individual resumes the following documents:

1. Individual resumes to show proof of the following:
 - a. that the proposed personnel meets the required relative experience
 - b. list of projects handled with the corresponding position and its inclusive years of experience (e.g. Renovation of Office Building, Project Manager, 2012-2017)
2. Photocopy of PRC Licenses/DOLE-OHSC/DPWH Accreditation.
Expired PRC License may be accepted provided that proof for the renewal of application is attached. Valid and renewed PRC license of all key personnel assigned must be submitted during Post-Qualification.

Submitted by : _____
 (Printed Name & Signature of Authorized Representative)
 Designation : _____
 Date : _____



KEY PERSONNEL

(FORMAT OF BIO-DATA)

Give the detailed information of the following personnel who are scheduled to be assigned as full-time field staff for the project. Fill up a form for each person.

1. Name : _____
2. Nationality : _____
3. Education and Degrees : _____
4. Proposed Position : _____
5. Length of Service with the Firm : _____ year(s) from _____(months)
_____ (years) To _____(months)
_____ (years)
6. Years of Related Experience for the proposed position : _____
7. List of Projects Handled : *(Use additional sheet/s if necessary)*

	Name of Project	:	_____
	Name of Owner	:	_____
	Type of Project	:	_____
	Position	:	_____
	Period of Assignment	:	_____

In the event that (Name of the Bidder) is awarded the contract for (Name of the Project) I, firmly commit to assume the post of Designation.

Signature of Key Personnel

One of the requirements from the bidder to be included in its Technical Envelope is a list of contractor's key personnel (viz., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data (including the key personnel's signed written commitment to work for the project once awarded the contract)

**LIST OF EQUIPMENT, OWNED OR LEASED AND/OR UNDER PURCHASE AGREEMENT,
PLEDGED TO THE PROPOSED CONTRACT**

Rehabilitation of Procurement Service - Department of Budget and Management (PS-DBM) Regional Depot - Koronadal Building
under Public Bidding No. 010-2024

Business Name : _____
Business Address : _____

Description	Model/Year	Capacity/Performance/Size	Plate No.	Motor No./Body No.	Location	Condition	Proof of Ownership/ Lessor/Vendor
A. Owned							
i.							
ii.							
iii.							
B. Leased							
i.							
ii.							
iii.							
C. Under Purchase Agreement							
i.							
ii.							
iii.							

Note: This List must be supported by proof of ownership, lease and/or purchase agreement. For lease and purchase agreement, such proof must include a certification of availability of equipment from the lessor/vendor for the duration of the project.

Submitted by : _____
(Printed Name & Signature of Authorized Representative)

Designation : _____ Date : _____

STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT(SLCC)

[Date]

Dear _____,

In compliance with the eligibility requirements for the bidding of the Rehabilitation of Procurement Service - Department of Budget and Management (PS-DBM) Regional Depot - Koronadal Building, this is to certify that [name and complete address of Bidder] has the following completed government and private contracts:

Tab No.	Name of Contract	Date of Contract	Contract Duration	Owner's Name and Address	Nature of Work	Contractor's Role (whether sole contractor, subcontractor or partner in a JV)	Total Contract Value at Award (in PhP)	Date of Completion	Total Contract Value at Completion, if applicable (in PhP)	Percentages of Planned & Actual Accomplishments, if applicable	Value of Outstanding Works, if applicable (in PhP)

Yours sincerely,

[Signature over printed name of Authorized Representative]
 [Title]

[Name of Firm]



**STATEMENT OF ALL ON-GOING GOVERNMENT AND PRIVATE CONTRACTS,
INCLUDING CONTRACTS AWARDED BUT NOT YET STARTED, IF ANY**

[Date]

Dear _____,

In compliance with the eligibility requirements for the bidding of the Rehabilitation of Procurement Service - Department of Budget and Management (PS-DBM) Regional Depot - Koronadal Building, this is to certify that *[name and complete address of Bidder]* has the following on-going government and private contracts. [Including contracts awarded but not yet started]:

Tab No.	Name of Contract	Date of Contract	Contract Duration	Owner's Name and Address	Nature of Work	Contractor's Role (whether sole contractor, subcontractor or partner in a JV)	Total Contract Value at Award (in PhP)	[Estimated] Date of Completion	Total Contract Value at Completion, if applicable (in PhP)	Percentages of Planned & Actual Accomplishments, if applicable	Value of Outstanding Works, if applicable (in PhP)

Yours sincerely,

[Signature over printed name of Authorized Representative]

[Title]

[Name of Firm]



JOINT VENTURE AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This **JOINT VENTURE AGREEMENT** (hereinafter referred to as the "Agreement"), entered into this _____ day of _____ 20__ at _____ City, Philippines by and among:

_____, a domestic corporation duly organized, registered and existing under and by virtue of the laws of the Republic of the Philippines, with office address at _____, represented by its _____, _____, hereinafter referred to as "_____";

- and -

_____, a domestic corporation duly organized, registered and existing under and by virtue of the laws of the Republic of the Philippines, with office address at _____, represented by its _____, _____, hereinafter referred to as "_____";

- and -

_____ a foreign corporation organized and existing under and by virtue of the laws of _____, represented by its _____, _____, hereinafter referred to as "_____";

(Henceforth collectively referred to as the “Parties”

WITNESSETH: That

WHEREAS, the Procurement Service (PS) has recently published an Invitation to Apply for Eligibility and to Bid for the Supply and Delivery of _____ for the _____ ;

WHEREAS, the parties have agreed to pool their resources together to form the “_____ Joint Venture”, hereinafter referred to as the Joint Venture, under the laws of the Philippines, for the purpose of participating in the abovementioned procurement of PS-DBM;

NOW, THEREFORE, for and in consideration of the foregoing premises and the covenants hereto set forth, the Parties have agreed as follows:

**ARTICLE I
ORGANIZATION OF THE JOINT VENTURE**

SECTION 1. Formation – The Parties do hereby agree and bind themselves to establish, form and organize a Joint Venture pursuant to the laws of the Republic of the Philippines, in order for the JV to carry on the purposes and objectives for which it is created;

SECTION 2. Name – The name and style under which the JV shall be conducted is “_____”;

SECTION 3. Principal Place of Business – The JV shall maintain its principal place of _____ business _____ at _____ ;

SECTION 4. Preparation and Documentation – The Parties shall secure and/or execute such certifications, documents, deeds and instruments as may be required by the laws of the Republic of the Philippines for the realization of the JV and in compliance with the Project. Further, they shall do all other acts and things requisite for the continuation of the JV pursuant to applicable laws;

SECTION 5. The Joint Venture shall be represented by the _____ in all biddings, related procurement transactions and other official dealings that it shall enter into with the PS-DBM and third parties, such transactions to include, among others, the submission of eligibility documents, bids, registration documents obtaining bonds, performing the principal contract in the event that the contract is awarded in favor of the Joint Venture, receipt of payment for goods delivered, and similar and related activities.

SECTION 6. The period of the Joint Venture shall begin upon execution of this Agreement and shall continue until the complete performance of its contractual obligations to PS-DBM, as described in Article II hereof, or upon its termination for



material breach of any term or condition of this Agreement, by service of a written statement in English on the other Party, not less than 90 days prior to the intended date termination

**ARTICLE II
PURPOSE**

SECTION 1. The primary purpose of the Joint Venture is to participate in the public bidding to be conducted by the DBM-PS Bids and Awards Committee for the supply and delivery of _____ for the _____.

SECTION 2. If the above-described contract/s is/are awarded to the Joint Venture, the Joint Venture shall undertake the performance thereof to PS-DBM, and such other incidental activities necessary for the completion of its contractual obligations.

**ARTICLE III
SOLIDARY LIABILITY OF THE PARTIES**

SECTION 1. In the performance of the contract/s that may be awarded to the Joint Venture by the PS-DBM, and all other related activities/obligations, as described in Article II hereof, the Parties bind themselves jointly and solidarily, in the concept of solidarily debtors, subject to the right of reimbursement, as provided in the relevant provisions of the Civil Code of the Philippines.

**ARTICLE IV
CONTRIBUTION AND OTHER ARRANGEMENTS**

SECTION 1. Contribution – The Parties shall contribute the amount of _____ (Php) to support the financial requirements of the Joint Venture, in the following proportion:

A.	-	P	.00
B.	-	P	<u>.00</u>
TOTAL		P	.00

Additional contributions to the Joint Venture shall be made as may be required for contract implementation. In addition, ____ shall contribute any labor and contract management requirements.

SECTION 2. Profit Sharing – The share of the Parties to the JV from any profit derived or obtained from the implementation and execution of the Project shall be distributed pro rata to each, in accordance with the contribution and resources each has provided to the JV;

SECTION 3. Liquidation and Distributions – Any sum remaining after deducting from the total of all moneys or benefits received for the performance of the contract, all costs incurred by the JV after award of the contract for the Project pursuant to the

accounting practices established for the JV, shall be distributed in accordance with the relative balances in the accounts of each Party pursuant to Sec.1 of this Article upon completion, final accounting, termination and liquidation of the JV. In the event of liquidation and termination of JV, and after taking into account the shares of the Parties in all income, gain, deductions, expenses, and losses, should the account of a Party contain a negative balance, such Party shall contribute cash to the JV sufficient to restore the said balance to zero;

SECTION 4. Sharing of Burden of a Net Loss – In case a net loss is incurred, additional contributions shall be made by the Parties in accordance with their respective shares.

ARTICLE V
MISCELLANEOUS PROVISIONS

SECTION 1. The provisions of the Instructions to Bidders, Supplemental Bid Bulletin, and other bidding documents issued by the PS-DBM in relation to the contract described in Article II hereof, shall be deemed incorporated in this Agreement and made an integral part thereof.

SECTION 2. This Agreement shall be binding upon and inure to the benefit of the Parties and their respective successors and assigns.

SECTION 3. The Parties herein are duly represented by their authorized officers.

SECTION 4. Governing Law - This Agreement shall be governed by and construed according to the laws of the Republic of the Philippines. Venue of any court action arising from this Agreement shall be exclusively laid before the proper court of the _____, Philippines.

IN WITNESS WHEREOF, the parties have set their hands and affixed their signatures on the date and place first above-stated.

Signed in the Presence of:

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.
PROVINCE OF (in the case of Municipality)

BEFORE ME, a Notary Public for and in the City/Municipality of _____ (indicate also the Province in the case of Municipality), this _____ day of _____ (month & year) personally appeared the following:

Name	ID Name, Number and Validity Date
------	-----------------------------------

Known to me and to me known to be the same persons who executed the foregoing instrument and they acknowledge to me that the same is their free and voluntary act and deed and that of the corporation(s) they represent.

This instrument refers to a Joint Venture Agreement consisting of _____ pages, including the page on which this Acknowledgement is written, and signed by the parties and their instrumental witnesses.

WITNESS MY HAND AND NOTARIAL SEAL on the place and on the date first above written.

NAME OF NOTARY PUBLIC
Serial No. of Commission _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. __, [date issued], [place issued]
IBP No. __, [date issued], [place issued]

Doc. No. ____
Page No. ____
Book No. ____
Series of ____.

Note:
The identification card shall be at least one of those acceptable proofs of identity as identified under the provisions of the 2004 Rules on Notarial Practice.

“Sec. 12. Competent Evidence of Identity – The phrase “competent evidence of identity” refers to the identification of an individual based on:

At least one current identification document issued by an official agency bearing the photograph and signature of the individual, such as but not limited to, passport, driver’s license, Professional Regulations Commission ID, National Bureau of Investigation clearance, police clearance, postal ID, voter’s ID, Barangay certification, Government Service and Insurance System (GSIS) e-card, Social Security System (SSS) card, Philhealth card, senior citizen card, Overseas Workers Welfare Administration (OWWA) ID, OFW ID, seaman’s book, alien certificate of registration/immigrant certificate of registration, government office ID, certification from the National Council for the Welfare of Disabled Persons (NCWDP), Department of Social Welfare and Development (DSWD) certification

SUPPLIER'S LETTERHEAD

Date

**Chairperson
PS-DBM Internal Bids and Awards Committee
Paco, Manila**

Dear Sir:

This has reference to Public Bidding No. 006-2024 for _____ (Name of Project) _____

(Name of Company) respectfully requests for the following:

- () Withdraw of Bid Submissions
- () Refund of Bid Security
(Attached is a photocopy of the Procurement Service Official Receipt)
- () Cancellation of Credit Line Certificate

It is understood that _____ waives its right to file any motion for reconsideration and/pr protest in connection with the above-cited Public Bidding Project.

Thank you.

Very truly yours,

Authorized Signatory for the Company

7

Form of Performance Security (Bank Guarantee)

To : Procurement Service
PS Complex, Cristobal St.,
Paco, Manila

WHEREAS, _____ (*Name and Address of Supplier*) (hereinafter called "the Supplier") has undertaken, in pursuance of Notice of Award No. _____ dated _____ to execute (*Name of Contract and Brief Description*) (hereinafter called "the Contract");

AND WHEREAS, it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with his obligations in accordance with the Contract;

AND WHEREAS, we have agreed to give the Supplier such a Bank Guarantee;

NOW THEREFORE, we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Supplier, up to a total of [*Amount of Guarantee*] proportions of currencies in which the Contract Price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of [*Amount of Guarantee*] as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract to be performed thereunder or of any of the Contract documents which may be made between you and the Supplier shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the date of issue of the Final Acceptance [Inspection, & Certification of Acceptance Report(I.C.A.R)].

SIGNATURE AND SEAL OF THE GUARANTOR	
NAME OF BANK	
ADDRESS	
DATE	

Omnibus Sworn Statement (Revised)

REPUBLIC OF THE PHILIPPINES)

CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and

the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards;

8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- a. Carefully examining all of the Bidding Documents;
- b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity;

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code;

11. *[Name of Bidder]* hereby assigns the following contact number/s and e-mail address/es as the official telephone/fax number and contact reference of the company where the PS BAC and PS notices may be transmitted.

Telephone No/s.: _____

Fax No/s.: _____

E-mail Add/s.: _____

Mobile No.: _____

It is understood that notices/s transmitted in any of the above-stated telephone/fax numbers and/or e-mail address/es are deemed received as of its transmittal and the reckoning period for the



reglementary periods stated in the bidding documents and the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall commence from receipt thereof.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ___ day of [month] [year] at [place of execution], Philippines. Affiant/s known to me, and known to be the same person/s in the exhibited [insert type of government identification card used*], with his/her photograph and signature appearing thereon, with no. _____ issued on _____ at _____.

Witness my hand and seal this ___ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorney's No. _____

PTR No. _____ [date issued], [place issued]

IBP No. _____ [date issued], [place issued]

Doc. No. _____

Page No. _____

Book No. _____

Series of _____.

**The identification card shall be at least one of those acceptable proofs of identity as identified under the provisions of the 2004 Rules on Notarial Practice.*

"Sec. 12. Competent Evidence of Identity – The phrase "competent evidence of identity" refers to the identification of an individual based on:

At least one current identification document issued by an official agency bearing the photograph and signature of the individual, such as but not limited to, passport, driver's license, Professional Regulations Commission ID, National Bureau of Investigation clearance, police clearance, postal ID, voter's ID, Barangay certification, Government Service and Insurance System (GSIS) e-card, Social Security System (SSS) card, Philhealth card, senior citizen card, Overseas Workers Welfare Administration (OWWA) ID, OFW ID, seaman's book, alien certificate of registration/immigrant certificate of registration,

government office ID, certification from the National Council for the Welfare of Disabled Persons (NCWDP), Department of Social Welfare and Development (DSWD) certification;

The Board Resolution or Secretary's Certificate referring to the said Board Resolution designating the bidder's authorized representative and signatory need not specifically indicate the particular project where such authority is given provided that the said authority covers activities by PS

BID SECURING DECLARATION FORM

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

X-----X

BID SECURING DECLARATION
Invitation to Bid: Public Bidding No. 010-2024

To: **Procurement Service**
PS Complex, RR Road
Cristobal St., Paco, Manila

I/We¹, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
 - (c) I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

¹ Select one and delete the other. Adopt the same instruction for similar terms throughout the document.

[Insert NAME OF BIDDER'S AUTHORIZED REPRESENTATIVE]
[Insert Signatory's Legal Capacity]

Affiant

SUBSCRIBED AND SWORN to before me this ___ day of [month] [year] at [place of execution], Philippines. Affiant/s known to me, and known to be the same person/s in the exhibited [insert type of government identification card used*], with his/her photograph and signature appearing thereon, with no. _____ issued on _____ at _____.

Witness my hand and seal this ___ day of [month] [year].

NAME OF NOTARY PUBLIC Serial No. of Commission _____ Notary Public for _____ until _____ Roll of Attorney's No. _____ PTR No. _____ [date issued], [place issued] IBP No. _____ [date issued], [place issued]
--

Doc. No. _____
Page No. _____
Book No. _____
Series of _____.

**The identification card shall be at least one of those acceptable proofs of identity as identified under the provisions of the 2004 Rules on Notarial Practice.*

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At least one current identification document issued by an official agency bearing the photograph and signature of the individual, such as but not limited to, passport, driver's license, Professional Regulations Commission ID, National Bureau of Investigation clearance, police clearance, postal ID, voter's ID, Barangay certification, Government Service and Insurance System (GSIS) e-card, Social Security System (SSS) card, Philhealth card, senior citizen card, Overseas Workers Welfare Administration (OWWA) ID, OFW ID, seaman's book, alien certificate of registration/immigrant certificate of registration, government office ID, certification from the National Council for the Welfare of Disabled Persons (NCWDP), Department of Social Welfare and Development (DSWD) certification

Contract Agreement Form for the Procurement of Infrastructure Projects (Revised)

*[not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the
Notice of Award]*

CONTRACT AGREEMENT

THIS AGREEMENT, made this *[insert date]* day of *[insert month]*, *[insert year]* between *[name and address of PROCURING ENTITY]* (hereinafter called the "Entity") and *[name and address of Contractor]* (hereinafter called the "Contractor").

WHEREAS, the Entity is desirous that the Contractor execute *[name and identification number of contract]* (hereinafter called "the Works") and the Entity has accepted the Bid for *[contract price in words and figures in specified currency]* by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.

2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as part of this Agreement, *viz.*:

a. Philippine Bidding Documents (PBDs);

- i. Drawings/Plans;
- ii. Specifications;
- iii. Bill of Quantities;
- iv. General and Special Conditions of Contract;
- v. Supplemental or Bid Bulletins, if any;

b. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

c. Performance Security;

d. Notice of Award of Contract and the Bidder's conforme thereto; and

e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of *[total contract price in words and figures]* or such other sums as may be ascertained, *[Named of the bidder]* agrees to *[state the object of the contract]* in accordance with his/her/its Bid.

4. The *[Name of the procuring entity]* agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

[Insert Name and Signature]
[Insert Signatory's Legal Capacity]

for:
[Insert Procuring Entity]

[Insert Name and Signature]
[Insert Signatory's Legal Capacity]

for:
[Insert Name of Supplier]

Acknowledgment

[Format shall be based on the latest Rules on Notarial Practice]

